

# PUNCKNOWLE & SWYRE PARISH COUNCIL

**DRAFT Minutes of a meeting held in the Village Hall on Tuesday 7<sup>th</sup> June 2016 at 7.30 p.m.**

## **PRESENT:**

Councillors G. Fry (Chairman), D. Heaver, M. Buckland, D. Robbins, J. Arak-Newman, B. Pye, T. Taylor, E. Sinclair & R. Williams

## **IN ATTENDANCE:**

C. Buckland (Parish Clerk), District Councillor J. Russell, County Councillor R. Coatsworth, PCSO D. Ash, D. Bird (Footpaths) & A. Lovell (Transport)

### **1. APOLOGIES FOR ABSENCE**

None

### **2. DECLARATIONS OF INTEREST**

None

### **3. PUBLIC TIME**

County Councillor Coatsworth advised that Dorset County Council was working towards a Combined Council in 2 ½ years' time which would be responsible for wider issues. Health – the CCG now controls Drs Surgeries and there will be consultation re hospitals and other services shortly.

### **4. MINUTES OF PREVIOUS MEETING**

Resolved that the minutes of the Council's meeting held on 3<sup>rd</sup> May 2016 be agreed and signed as a correct record.

### **5. MATTERS ARISING FROM THE PREVIOUS MEETING**

None

### **6. CHAIRPERSON'S REPORT**

No Report

### **7. REPRESENTATIVES REPORT**

#### **i. Allotments**

Dave Bird reported that the Allotment Committee Inspection had been held. There were 2 new Allotment holders and everyone was working hard.

#### **ii. Footpaths**

Dave Bird reported that the Dorset County Council Rights of Way Team had cleared the Footpath at Knackers Hole and were working in the local area. The willow tree overhanging the wall at Greystones, Puncknowle – the Chairman would report.

#### **iii. Homewatch And Community Police Report**

PCSO Dave Ash reported that in the last few days car tyres had been slashed on 2 vehicles in Swyre.

#### **iv. Playing Field Committee**

Councillor Heaver reported that the painting of the woodwork in the Playing Field had been completed last Tuesday. The owner of the adjoining hedge at No 9 Looke Lane wanted to replace this with a fence - need to check who owns this. Ken Bodycombe from Magna Housing was retiring.

#### **v. Transport**

Councillor Taylor reported that there were plans to try to amalgamate school buses with Public Transport to make more use of buses coming back empty. The 210 Bus is on the list of buses under review.

#### **vi. Village Hall**

Councillor Sinclair advised that the outside fascia of the Hall would be replaced and a carbon monoxide detector fitted. Jill Neill was now in charge of the 100 Club and Liz Slater was again taking the Bookings. There would now be a £5 per hour Hall charge to play table tennis.

**vii. Bridport Local Area Partnership**

Councillor Fry had attended the BLAP AGM where the 2 speakers were George Streatfeild from Melplash Show Society who were trying to educate youngsters on Farming and a speaker from the Pilsdon Community who provide 20 dorms for people needing help to get back on their feet. Maureen Jackson continues as Chair of the BLAP Steering Group. Superfast Broadband had been discussed - the rest of Puncknowle & Swyre would be connected by early 2017. Only 24% of people who could access the faster internet speeds have signed up with their provider.

**viii. DAPTC**

There had been no meetings.

**ix. Puncknowle, Swyre & West Bexington Web Site**

The Website was still not being updated at present which means that the Parish Council is not complying with the Transparency Code.

**8. PLANNING**

**Applications on which the Parish Council is being consulted:**

1. **Application No WD/D/16/000666** – 10 Chalet, Beach Road, West Bexington – Alterations and refurbishment of chalet, alteration to access point. Creation of decking area – because of the raised height of the decking - Agreed to Object to this application.
2. **Application No WD/D/16/000367** – Unit 6 St Giles, Beach Road, West Bexington – Use building as a holiday cottage – There had been letters of objection from neighbours- problems with car parking spaces- Both the Plans and Application Form contain incorrect information -this application should be Withdrawn and correct details submitted – All Agreed to Object.
3. **Tree Application No WD/CA/16/00165** – Puncknowle Manor – Fell 1 Walnut, Surgery to 1 Ilex Oak (reduce canopy by 20%) – No objections
4. **Tree Application No WD/TP/16/00177** – Tamarisk Farm, West Bexington (Renewal of TP/12/00438) 1 Macrocarpa - Remove 3 lower limbs & crown – No objections

**Decisions:**

- A. Tree Application No WD/CA/16/00132 – Golly Knapp View, Hoopers Lane, Puncknowle – 1 Conifer - Fell & 1 Beech –Fell – Consent Granted – Agreed to write to Jean Marshall, Head of WDDC Planning raising concerns that these trees should have been worth saving.

**Other Planning Issues:**

- a) Issues at Small Holding at Hazel Lane, Puncknowle – the occupant had been tipping building waste on this site for some years – he agreed to continue tidying up this site and this situation would be reviewed in 12 months' time before the Environment Services get involved. The fence that had been erected along the verge below this plot would be reviewed by Dorset County Council's Solicitor.

**9. HIGHWAYS ISSUES**

No issues raised.

**10. A PRACTITIONER'S GUIDE TO PROPER PRACTICES ( Updated)**

This item to be approved at the July 2016 meeting.

**11. PROPOSED NEW DEFIBRILLATOR AT WEST BEXINGTON**

It was agreed to order the defibrillator at a cost of £1800 plus vat from South Western Ambulance Service. This defibrillator would be fitted to a wall at the Manor Hotel, West Bexington. There would be an anonymous donation of £1000 towards this and it was agreed that the remaining funds from the "Chalet Fund" should be requested from WDDC. There was also the £300 received last year from Kudos Studios (the filming of Broadchurch) which would be used towards this purchase.

**12. FILMING OF BROADCHURCH (3<sup>rd</sup> Series) at BEACH ROAD, WEST BEXINGTON**

Kudos Studios would be filming part of the 3<sup>rd</sup> Series of Broadchurch at Beach Road, West Bexington during July, September and October 2016. Beach Road would be closed for short periods at a time for the filming at Farthing Cottage starting on Monday 4<sup>th</sup> July 2016.

**13. CORRESPONDENCE RECEIVED**

A schedule of correspondence received since 3<sup>rd</sup> May 2016 had been circulated to all Councillors in advance of the Council's meeting.

**14. FINANCE**

**Payments for Approval: Resolved** that the two invoices listed below be authorised for payment: -

Mrs Carolyn Buckland (Clerk's salary May)	£307.83
WATAG (duplicate cheque to replace cheque issued 7/9/15)	£10.00

Total Cheques £317.83

**Other finance:**

- a) Accounts for End of Year 31<sup>st</sup> March 2016 - the query re the £1000 Grant to the Village Hall had still not been verified. The Parish Council Accounts to be agreed at the July 2016 meeting.
- b) Completion of the Annual Audit Return for Year ending 31 March 2016 – This would also now have to be agreed at the July 2016 Meeting.

**15. INFORMATION ITEMS**

- a) The Swyre Fete would be on Saturday 25<sup>th</sup> June 2016.
- b) It was suggested that an emergency phone should be installed near the Beach at West Bexington – to be discussed further at the July meeting.

**16. PUBLIC TIME**

None

**17. DATE OF NEXT MEETING**

**RESOLVED** to note that the Council's next meeting would take place on Tuesday 5<sup>th</sup> July 2016 commencing at 7.30 p.m.

The meeting ended at 9.55 pm and would be followed with a Meeting of the Trustees of the Napper Charity.

Signed: .....

Dated: .....