

Puncknowle & Swyre Parish Council

Situated in the Bride Valley, on the Dorset Coast

**Chairman: -
Councillor Mr G. Fry**

**Clerk: Mrs Carolyn Buckland, West Mill Farm,
Puncknowle, Dorchester, Dorset.DT2 9BU
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23rd April 2018

Dear Councillor,

ANNUAL MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL

I am writing to inform you that the Annual Meeting of Puncknowle & Swyre Parish Council will take place on Tuesday 1st May 2018 commencing at 7.30 p.m. in the Village Hall, Puncknowle.

The agenda for the meeting is set out below.

Yours faithfully,

Carolyn Buckland
Parish Clerk

AGENDA

- 1. ELECTION OF CHAIRMAN**
- 2. DECLARATION OF ACCEPTANCE OF OFFICE (CHAIRMAN)**
- 3. APOLOGIES FOR ABSENCE**
- 4. DECLARATIONS OF INTEREST**
- 5. ELECTION OF VICE CHAIRMAN**
- 6. APPOINTMENTS TO COMMITTEES & OUTSIDE BODIES**

The Parish Council traditionally appoints representatives to serve on a number of local organisations at this time of the year. The outside bodies are as follows: -

- Playing Fields Committee (4)
- Western Area Transport Action Group
- Volunteer Footpath Officers
- Internal Auditor
- Tree Warden
- Emergency Planning Volunteer Officer
- Western Area Group of DAPTC
- Bridport Local Area Partnership
- Allotments Committee (4)
- Village Hall Management Committee
- HomeWatch (2)
- Website Development Group