

PUNCKNOWLE & SWYRE PARISH COUNCIL

Minutes of a Meeting held in the Village Hall on Tuesday 6th November 2018 at 7.30 p.m.

PRESENT:

Councillors G. Fry (Chairman), B. Pye, D. Heaver, J. Arak-Newman, J. Marsh & E. Sinclair.

IN ATTENDANCE: C. Buckland (Parish Clerk), District Councillor J. Russell, C. Marsh (Homewatch), County Councillor M. Roberts, A. Lovell (Transport), N. Arak-Newman & D. Legge (Allotments)

1. APOLOGIES FOR ABSENCE

Apologies for absence: Councillors T. Taylor & M. Buckland, PCSO A. Bishop & D. Bird (Footpaths)

2. DECLARATIONS OF INTEREST

Both Councillors J. Arak-Newman & D. Heaver Declared an Interest in Item 11) All Aspects of the Allotment Field (As an Allotment Plot Holder)

3. PUBLIC TIME

None

4. MINUTES OF PREVIOUS MEETING

Resolved that the Minutes of the Council's meeting held on 2nd October 2018 be agreed and signed as a correct record.

5. MATTERS ARISING FROM THE PREVIOUS MEETING

Item 10) General Data Protection Regulations (GDPR) – This had been carried forward from previous meetings and a copy of these regulations had now been circulated to all Parish Councillors. Each councillor needed to complete a GDPR Security Compliance Checklist and return these to the Clerk.

Item 11) Adopt a Telephone Kiosk Scheme – BT had been contacted & agreed to repairs of the broken handset in the Swyre Kiosk and all 3 Kiosks would be put on the BT list to be painted next spring.

6. CHAIRPERSON'S REPORT

No Report

7. REPRESENTATIVES REPORT

i. Allotments

The Allotment to be discussed under Item 11).

ii. Footpaths

Dave Bird had advised that there was nothing to report on Footpaths

iii. Homewatch And Community Police Report

The report from PCSO Alex Bishop was read: There were no crimes to report.

iv. Playing Field Committee

Councillor Heaver advised that 2 slats had been repaired on one of the benches and the hole in the support on the slide had been filled. All funds had now been raised for the Sunken Trampoline (including a Donation of £1000) and all the Grant monies should be paid shortly - (£106 - £1433.31, Centenary Fund £500 and West Dorset Leisure Fund £1000). The new trampoline was now in position and been inspected by Ken Hussey on 31st October 2018 – the written report to follow. He was organising the Opening Event on 11th November 2018 at 11 am which would involve the children of the villages. He thanked Nigel Arak Newman for all his work in helping him to prepare the site and install the trampoline.

v. Transport

No Report

vi. Village Hall

Councillor Sinclair advised that there had been no meetings and there was nothing to report.

- vii. **Bridport Local Area Partnership**
No Report
- viii. **DAPTC**
No Report
- ix. **Puncknowle, Swyre & West Bexington Web Site**
Nothing to report

8. PLANNING

Applications on which the Parish Council were consulted: -

1. **Application No WD/D/18/002350** – Mannamead, Swyre Road, Puncknowle – Erection of rear Extensions. Councillor Fry explained in detail the drainage structures and the possible flooding issues on this site. All agreed there were no objections to this application.

Decisions:

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- 1) **Application WD/D/18/001164** Vurlands Farm, Coast Road, Swyre – Erection of Barn – Consent Granted.
- 2) **Appeal No APP/F1230/W/18/3199603** Land adjacent to Upper Beach Road, West Bexington (Original Application No WD/D//17/002455) The Planning Inspector had dismissed the Appeal.

9. HIGHWAYS ISSUES

- a) Road Closure – The B3157 would be closed at Swyre (going west towards Bridport) from 18th January 2019 to 28th January 2019 daily from 9.00 am to 4.00 pm. (Road open in evenings & weekends).
- b) The Speed Indicator Device had been in place on the B3157 at Swyre over the last few days.

10. WINTER WEATHER PLANNING

Councillor Heaver advised that there was enough salt in stock at present.

11. ALL ASPECTS OF THE ALLOTMENT FIELD

The Chairman reported that the Allotment Holders only pay rent for their Allotments and not the Orchard and the Willows at the top of the Allotment Field. This needed to be formalised with a Management Plan and Agreements drawn up to include a “pepper-corn” rent (that may or may not be collected). The Allotment Committee would meet to discuss further & report back to the December 2018 Meeting. The issue of the future use of Water/bills to also be discussed. The boundary hedges were getting out of hand and it needs to be investigated as to the ownership of each hedge/ditch as the fields either side of the Allotments were in the process of being sold.

12. CORRESPONDENCE RECEIVED

A schedule of correspondence received since 2nd October 2018 had been circulated to all Councillors in advance of the Council’s meeting.

13. FINANCE

Payments for Approval: Resolved that the seven invoices listed below be authorised for payment: -

Mrs Carolyn Buckland (Clerk’s salary October)	£310.89
Mrs D. Sinclair (Website Management)	£25.00
David Landscapes Limited (Grass cutting x4)	£300.00
D. Heaver (Grassmats Ltd) £340.80 & (Brunel Engraving Co) £47.34	£388.14
Huck Nets (UK) Ltd – Trampoline	£6133.34
D. Heaver (additional pegs for grass matting)	£24.00
Mrs Carolyn Buckland (Clerk’s pay increase x 7 months)	£65.73

Total Cheques £7247.10

Other Finance:

a) **SETTING OF BUDGET/PRECEPT FOR 2019/2020**

Following a Budget sub-committee meeting on Tuesday 30th October 2018 a copy of the suggested Budget had been circulated to all Councillors before the meeting. It was Resolved that the Parish Council's Budget for the Year 2019/2020 be approved at £9026 and the Agreed Precept be set at £9000 - See attached sheets.

b) **Napper Charity Account** – Confirmation that the cheque issued to the National Allotment Society in October 2018 was for £66.00

14. INFORMATION ITEMS

- i. Councillor Heaver advised that following the successful Grant Applications for the Playing Field that West Dorset District Council needed copies of 3 Policies and these needed to be completed in due course – These are 1) A Child Protection Policy 2) A Safeguarding Policy 3) A Race Equality Policy.
- ii. In 2019 the Dorset Waste Partnership would become part of the New Dorset Council with 250 redundancies.
- iii. Opening event for Sunken Trampoline on Sunday 11th November 2018 at 11 am in the Puncknowle Playing Field.

15. PUBLIC TIME

- a) Councillor Pye had been asked by residents if a Defibrillator could be installed in Swyre. Grants may still be available from The Red Cross towards this but considerable fund raising would be needed.
- b) Ian Jackson was moving from the area and would no longer cut the grass at Swyre War Memorial – Bryan Bowsher had agreed to take this over.
- c) It was asked when the Public Toilets at West Bexington would be fully operational.

16. DATE OF NEXT MEETING

RESOLVED to note that the Council's next meeting would take place on Tuesday 4th December 2018 commencing at 7.30 p.m.

The meeting ended at 9.32 pm.

Signed:

Dated: