

Puncknowle & Swyre Parish Council

Situated in the Bride Valley, on the Dorset Coast

**Chairman: -
Councillor Mr G. Fry**

Clerk: Mrs Sally Bowsher,
Swyre Cross, Swyre, Dorchester, Dorset, DT2 9DA
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19th April 2019

Dear Councillor,

NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL

I am writing to inform you that the Annual General Meeting of Puncknowle & Swyre Parish Council will take place on Tuesday 7th May 2019, commencing at 7.30 p.m. in the Village Hall, Puncknowle. This will be followed by the monthly meeting.

The agenda for the meeting is set out below.

Yours faithfully,

Sally Bowsher
Parish Clerk

AGENDA

- 1) ELECTION of Chairman of the Council for 2019/20 and ACCEPTANCE of OFFICE**
- 2) APOLOGIES FOR ABSENCE**
- 3) DECLARATIONS OF INTEREST**
- 4) ELECTION of Vice-Chairman of the Council for 2019/20 and ACCEPTANCE of OFFICE**
- 5) APPOINTMENTS TO COMMITTEES AND OUTSIDE BODIES**

**Playing Fields Committee
Western Area Transport Action Group
Volunteer Footpath Officers
Internal Auditor
Emergency Planning Volunteer Officer
Western Area Group of DAPTC
Bridport Local Area Partnership
Allotments Committee
Village Hall Management Committee
HomeWatch
Website
Finance**

- 6) PUBLIC TIME**
- 7) MINUTES OF PREVIOUS MEETING**
That the Minutes of the last AGM and the meeting held on 2nd April 2019 (attached), be agreed and signed as a correct record.
- 8) MATTERS ARISING FROM THE MINUTES**
- 9) CHAIRPERSON'S REPORT**

10) REPRESENTATIVES REPORTS

- i. Homewatch And Community Police Report**
- ii. Allotments**
- iii. Footpaths**
- iv. Playing Field Committee**
- v. Transport**
- vi. Village Hall**
- vii. Bridport Local Area Partnership**
- viii. DAPTC**
- ix. Puncknowle, Swyre & West Bexington Web Site**

11) PLANNING

Applications on which the Parish Council is being consulted: -

Decisions:

Other Planning Issues:

Development of land at West Bexington

12) HIGHWAYS ISSUES

13) NOTICE BOARD AT WEST BEXINGTON

14) CORRESPONDENCE RECEIVED

Please refer to the attached schedule listing all correspondence received since the Parish Council's last meeting on 2nd April 2019.
Response to Dorset CPRE request for assistance with research.

15) FINANCE

- i) Review of the Annual Governance Statement 2018/19 for approval
- ii) Review of Annual Receipts and Payments and **Resolve** to accept
- iii) To consider if the PSPC meets the criteria for exemption from the External Auditor's limited Assurance Review from 2018//9 and **Resolve** that it wishes to be exempted.

Payments for Approval: -

| | |
|------------------------------------------|---------|
| Mrs Sally Bowsher (Clerk's salary March) | £303.21 |
| Mrs Dianne Sinclair (Website management) | £25.00 |
| Mrs Sally Bowsher (Clerks expenses) | £91.46 |

Total Cheques £419.67

Other Finance:

Insurance Renewal of policies due 1 June 2019

16) NAPPER CHARITY

17) INFORMATION ITEMS

18) PUBLIC TIME

19) DATE OF NEXT MEETING

To note that the Council's next meeting will take place on Tuesday 4th June 2019 commencing at 7.30 p.m.