

PUNCKNOWLE & SWYRE PARISH COUNCIL

Minutes of a Meeting held in the Village Hall on Tuesday 7th May 2019 at 7.44 p.m.

PRESENT:

Councillors G. Fry (Chairman), B. Pye, J. Marsh & T. Taylor

IN ATTENDANCE: S. Bowsher (Parish Clerk), D. Heaver (Allotments), D. Bird (Footpaths), F. Marsh (Homewatch, West Bexington), & A. Lovell (Transport)

1. APOLOGIES FOR ABSENCE

Councillor M Buckland and Councillor E. Sinclair

2. DECLARATIONS OF INTEREST

None

3. PUBLIC TIME

There was some discussion about facilitating a small group of volunteers to help with small maintenance tasks around the Parishes.

4. MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the Minutes of the Council's meeting held on 2nd April 2019 be agreed and signed as a correct record.

5. MATTERS ARISING FROM THE PREVIOUS MEETING

None.

6. CHAIRPERSON'S REPORT

The Council has three vacancies following the election in May.
Councillor Fry offered to cut the grass opposite the War Memorial in Swyre as to date this is only being done very infrequently by the District Council.

7. REPRESENTATIVES REPORT

i. Homewatch and Community Police Report

Nothing from PCSO A Bishop. Nothing to report from F. Marsh for West Bexington Homewatch.

ii. Allotments

Apologies sent from D Legge. DH said that the allotments were looking good. The Allotments Association is waiting for the Parish Council to comment on the draft tenancy agreement. GF asked that retrospective permission is sought from plot holders who have erected sheds and greenhouses without prior permission.

iii. Footpaths

DB reported that the style off Clay Lane is to be reinstated by the landowner.

iv. Playing Field Committee

Some small minor maintenance is required. DH has a large file to hand over to the new Chair of the Playing Fields Committee.

v. Transport

AL wished to highlight the weekly bus service which is available for free to certain people. It was agreed to circulate any available flyers on notice boards, at the Lunch Club and possibly distribute with the Bride Valley News.

- vi. **Village Hall**
No further news to report.
- vii. **Bridport Local Area Partnership**
Nothing to report.
- viii. **DAPTC**
Nothing to report
- ix. **Puncknowle, Swyre & West Bexington Web Site**
Nothing to report.

8. PLANNING

Applications on which the Parish Council were consulted: -

Application No WD/D/19/000222 -The Club House West Bexington

All agreed that in light of extra information provided to the Parish Council regarding foul drainage, the application is now supported.

Decisions:

Other Planning Issues:

Some discussion took place about land at West Bexington.

9. HIGHWAYS ISSUES

It was reported that the surfaces of passing places on the road between Swyre and West Bexington were in a very poor condition. It was agreed that the matter should be reported to Dorset Council. Enquiries are also to be made as to whether Dorset Council have any policy regarding large stones left on grass verges to stop parking.

10. NOTICE BOARDS AT WEST BEXINGTON

GF said that a new notice board has been ordered, at a cost of £550.

11. CORRESPONDENCE RECEIVED

A schedule of correspondence received since 1st April 2019 had been circulated to all Councillors in advance of the Council's meeting. No matters arising.

12. FINANCE

- I. The Annual Governance Statement was reviewed and approved by the members.
- II. The Accounting Statements for 2018/19 had been internally audited and circulated to the members prior to the meeting. It was **RESOLVED** to accept these accounts.
- III. The members reviewed the criteria and **RESOLVED** to certify themselves as exempt from a limited assurance review under section 9 of the Local Audit (Smaller Authorities) Regulations 2015.

Payments for Approval PSPC:

Resolved that the five invoices listed below be authorised for payment: -
Mrs Sally Bowsher (Clerk's salary, April)

£303.21

Mrs D. Sinclair (Website Management)	£25.00
DAPTC Annual subscription	£164.89
DAPTC Training Course	£40.00
Mrs Sally Bowsher, Clerk's expenses	£91.46

Total Cheques £624.56

Other Finance

It was agreed that the annual insurance premium for the existing three-year policy shall be renewed before 1 June.

Enquiries will be made about a separate Public Liability Policy to be taken out and funded by the Napper Charity for the allotments as needed.

13. INFORMATION ITEMS

A successful Annual Parish Assembly took place on 30 April with a talk by local resident Brian Bowsher.

Elections for the European Parliament will be held on 23 May.

14. PUBLIC TIME

It was noted that BT have not yet fulfilled their promise to clean and paint three phone boxes. The light is not working in the West Bexington phone box. Agreed that this will be followed up.

15. DATE OF NEXT MEETING

RESOLVED to note that the Council's next meeting would take place on Tuesday 4th June 2019 commencing at 7.30 p.m.

The meeting ended at 9.15pm.

Signed:

Dated: