

# **PUNCKNOWLE & SWYRE PARISH COUNCIL**

Minutes of a Meeting held in the Village Hall on Tuesday 5 November 2019 at 7.30 p.m.

## **PRESENT:**

Councillors G. Fry (Chairman), J. Marsh (Vice Chairman), B. Pye, E. Sinclair, T. Taylor, M. Roberts (Dorset Council Ward Councillor).

**IN ATTENDANCE:** S. Bowsher (Parish Clerk),

## **1. APOLOGIES FOR ABSENCE**

M Buckland, D Bird, (Footpaths) and A Lovell (Transport)

## **2. DECLARATIONS OF INTEREST**

None.

## **3. PUBLIC TIME**

Mark Roberts provided a brief update as Ward Councillor and hopes to provide more information in December about the new Dorset Council Plan.

## **4. MINUTES OF PREVIOUS MEETING**

It was **RESOLVED** that the Minutes of the Council's meeting held on 1<sup>st</sup> October 2019 be agreed and signed as a correct record. Proposed J Marsh, seconded E Sinclair, all in favour.

## **5. MATTERS ARISING FROM THE PREVIOUS MEETING**

A workshop was held in Bridport on 22 October by Dorset Council to consult with town and parish councils about how their relationship with Dorset Council will be constructed going forwards. No one was able to attend from the parish, but a report of the outcome will be made available to the parish council.

## **6. CHAIRPERSON'S REPORT**

The parish council should address the provision of defibrillators in both Swyre (none in existence) and West Bexington, which is now out of contract, (it is working but it is no longer being maintained). Agreed to investigate sources of funding.

## **7. CLERK'S REPORT**

### Updated rules and regulations

Small amendments have been made to the Standing Orders. These will be circulated for approval at the next meeting.

### Removal of Protected Tree at West Bexington.

SB to establish cost of tree surgeon's report and application to fell.

### New Signage at West Bexington Car Park.

M Roberts is going to take this up with Dorset Council.

### West Bexington helicopter flights.

Correspondence was reviewed.

### Grass Cutting in West Bexington and Swyre

Dorset Council have been asked to confirm which areas of grass belong to the parish.

## **8. REPRESENTATIVES REPORT**

### **i. Homewatch and Community Police Report**

The circulation of Homewatch emails has been taken over by C Marsh. A shed at the Puncknowle allotment field was recently broken into.

### **ii. Allotments**

A closed meeting of the Napper Charity was scheduled after the meeting.

### **iii. Footpaths**

Puncknowle Estates confirmed that Dorset Council have now re-instated the style to replace a temporary gate onto a footpath in Puncknowle.

- iv. **Playing Field Committee**  
Currently awaiting a report to find out what needs to be done to the slide.
- v. **Transport**  
Reports of diminishing levels of service continue to be of concern.
- vi. **Village Hall**  
It is hoped that a solution to the humidity in the kitchen may have been found. The village hall committee will be looking into this.
- vii. **Bridport Local Area Partnership**  
The Chairman and Clerk continue to attend these meetings which are a useful platform to share issues with other parish councils.
- viii. **DAPTC**  
Nothing to report
- ix. **Puncknowle, Swyre & West Bexington Web Site**  
The website needs to be updated to comply with new accessibility regulations by September 2020. D Sinclair is looking into what needs to be done to fulfil these obligations.
- x. **Emergency Planning**  
Nothing to report.
- xi. **Finance**  
See 12 below

## 9. PLANNING

### **Applications on which the Parish Council is being consulted: -**

- I. **Application No WD/D/19/002251** Outlooke, Looke Lane, Litton Cheney, DT2 9BA.  
Erect of two storey side extensions.  
All agreed that the Parish Council support this application.
- II. **Application No WD/D/19/002308** Wychwood, Church Street, Puncknowle, DT2 9BN.  
Re-pointing to front elevation and replacement of rear UPVC windows and doors with timber windows and doors and installation of bathroom and kitchen extract grilles.  
All agreed that the Parish Council support this application.
- III. **Application No WD/D/19/001992** Absit Invidia, West Bexington DT2 9DD.  
Demolish existing bungalow and erect new dwelling – amended locations and site plans.  
All agreed there are no objections to the changes.

### **Decisions:**

- I. **Application Number: WD/D/19/001704**  
High Views, Beach Road, West Bexington, Dorchester, DT2 9DG.  
Alterations and extension to existing dwelling.  
Planning Permission Approved.
- II. **Application Number: WD/D/18/000178**  
Sea Champion, West Bexington, Dorchester, DT2 9DD  
**Non-Material Amendment**  
Change of roofing material to slate, internal partition amendments and introduction of glazing to the covered terrace area.  
Plans Approved.

**III. Application Number: WD/D/19/002292**

Chesil Lodge, Beach Road, West Bexington, Dorchester, DT2 9DG  
Partial completion of compliance with planning approval condition 5

**Other Planning Issues:**

It was noted that the recent application for tree felling WD/D/002162, Permission to fell 13 trees at The Old Rectory, Rectory Lane, Puncknowle has been only partially granted.

The Planning Department at Dorset Council are planning a peer review in consultation with town and parish councils. This has been deferred until January due to the December general election.

**10. HIGHWAYS ISSUES**

The bottom end of Rectory Lane was again flooded following heavy rain.  
The broken signpost in Puncknowle is being repaired by G Fry.  
Recent damage to signage in Springfield will be repaired by Dorset Highways.  
The 30mph gateway sign on the B3157 eastern approach to Swyre is partially obscured by foliage.

**11. CORRESPONDENCE RECEIVED**

A schedule of correspondence received since 1st October had been circulated to all Councillors in advance of the Council's meeting.

**12. FINANCE**

**Payments for Approval:**

**Resolved** that the five items listed below be authorised for payment: -

Mrs Sally Bowsher (Clerk's salary Oct)	£303.21
Mrs D. Sinclair (Website Management Oct)	£25.00
Bridport TC Planning Training Course	£60.00
S Bowsher Expenses	£87.86
David Landscapes, Grass Cutting at playing fields Invoice 1052	£75.00

Total Cheques            £551.07

A summary of income and expenditure for the year to date against budget and a bank reconciliation was made available to the Councillors. J Marsh verified that the bank reconciliation matched the bank statements.

It was resolved that the residual balance of the playground restoration fund should be transferred to the main bank account and the account should then be closed.

**13. INFORMATION ITEMS**

None

**14. PUBLIC TIME**

None

**15. DATE OF NEXT MEETING**

**RESOLVED** to note that the Council's next meeting would take place on Tuesday 3<sup>rd</sup> December 2019 commencing at 7.30 p.m.

The meeting ended at 9.15pm

Signed: .....

Dated: .....