

# PUNCKNOWLE & SWYRE PARISH COUNCIL

Minutes of a Meeting held in the Village Hall on Tuesday 3 December 2019 at 7.30 p.m.

## **PRESENT:**

Councillors G. Fry (Chairman), J. Marsh (Vice Chairman), B. Pye, T. Taylor and M. Buckland.

**IN ATTENDANCE:** S. Bowsher (Parish Clerk),

## **1. APOLOGIES FOR ABSENCE**

E. Sinclair, M Roberts (Dorset Ward Councillor), D Bird, (Footpaths) and A Lovell (Transport)

## **2. DECLARATIONS OF INTEREST**

None.

## **3. PUBLIC TIME**

Flooding right across the bottom of Rectory Lane has become a recurrent problem. This has been reported to Highways but it was agreed that further discussion was warranted in the hope that some improvement can be found to the current drainage system, since it is not coping in heavy rain. It was noted that when flooding occurs, it is not visible to drivers at night.

## **4. MINUTES OF PREVIOUS MEETING**

It was **RESOLVED** that the Minutes of the Council's meeting held on 5<sup>th</sup> November 2019 be agreed and signed as a correct record. Proposed J Marsh, seconded Tony Taylor.

## **5. MATTERS ARISING FROM THE PREVIOUS MEETING**

None.

## **6. CHAIRPERSON'S REPORT**

The provision of a defibrillator in Swyre and West Bexington is being looked into. In Swyre, some CIL money is available, plus local residents will be holding a fund-raising event in the new year. A replacement defibrillator will be required at West Bexington as soon as the current provider gives notice to remove it; the lead time for ordering a new machine is believed to be one week or less.

CIL money will partly fund the replacement in West Bexington and other funds are being sought. Research is being undertaken into the best option for sourcing both of these.

The Chairman has undertaken to restore various finger posts in the parish. This will require the purchase of 25 finger post letters costing probably under £50. All in favour to support this purchase.

## **7. CLERK'S REPORT**

### Updated Standing Orders

Small amendments have been made to the Standing Orders. It was resolved to accept these amendments.

### New Signage at West Bexington Car Park.

Awaiting follow up by M Roberts who is going to take this up with Dorset Council.

### West Bexington helicopter flights.

Correspondence was reviewed.

### Planning Enforcement Issues

An update was given on two current issues. Dorset Council are currently awaiting further details for one of these.

### NALC Small Councils Committee

All agreed to support a Dorset candidate in the NALC December election. Clerk to submit vote on behalf of the Parish Council.

## 8. REPRESENTATIVES REPORT

- i. **Homewatch and Community Police Report**  
There have been recent incidences of car break-ins.
- ii. **Allotments**  
The Napper Charity will meet in the New Year.
- iii. **Footpaths –**  
Nothing to report.
- iv. **Playing Field Committee**  
A letter of thanks has been sent to Bradfords Building Supplies for their donation of materials to mend the slide. G Fry has carried out the repairs and modified the slide to make it more weather proof so that the repairs will hopefully last longer than they would have done  
M. Buckland proposed a vote of thanks for all of the work which G. Fry has undertaken on the playground. Everyone voted in favour of this.
- v. **Transport**  
No further news to report about the diminishing levels of service.
- vi. **Village Hall**  
It was proposed by G Fry that the annual grant to support The Village Hall Committee this financial year should be paid in December. All in favour.
- vii. **Bridport Local Area Partnership**  
The Chairman and Clerk continue to attend these meetings which are a useful platform to share issues with other parish councils.
- viii. **DAPTC**
- ix. See Clerks Report regarding NALC Small Councils Committee.
- x. **Puncknowle, Swyre & West Bexington Web Site**  
D Sinclair is looking into what needs to be done to update the website.
- xi. **Emergency Planning**  
Nothing to report.
- xii. **Finance**  
See 12 below

## 9. PLANNING

### **Applications on which the Parish Council is being consulted: -**

None.

### **Decisions:**

None.

### **Other Planning Issues:**

None.

## 10. HIGHWAYS ISSUES

Foliage near the 30mph gateway sign on the B3157 eastern approach to Swyre needs to be cut back.

## 11. CORRESPONDENCE RECEIVED

A schedule of correspondence received since 5<sup>th</sup> November had been circulated to all Councillors in advance of the Council's meeting.

## 12. FINANCE

### Payments for Approval:

**Resolved** that the seven items listed below be authorised for payment: -

Mrs Sally Bowsher (Clerk's salary Nov)	£303.21
Mrs D. Sinclair (Website Management Nov)	£25.00
Precept Grant to support Puncknowle Village Hall	£500.00
DAPTC Clerks September Seminar Fee	£70.00
G Fry reimburse expenses for Playground slide repair materials	£45.57
Mrs Sally Bowsher (Clerk's salary Dec)	£303.21
Mrs D. Sinclair (Website Management Dec)	£25.00

Total Cheques            £1271.99

A summary of income and expenditure for the year to date against budget and a bank reconciliation was made available to the Councillors. J Marsh verified that the bank reconciliation matched the bank statements.

### Setting of Budget Precept for 2020/2021

The Draft Budget had been circulated to members prior to the meeting. It was **resolved** that the Parish Council's Budget for the year 2020/2021 be approved at £9,452 and the Agreed Precept be set at £9400. Proposed J Marsh, seconded T Taylor; two in favour, one abstention.

## 13. INFORMATION ITEMS

Dorset Council has been making presentations available to members with regard to its climate change emergency response.

## 14. PUBLIC TIME

There will be a General Election on 12 December.

## 15. DATE OF NEXT MEETING

**RESOLVED** to note that the Council's next meeting would take place on Tuesday 4<sup>th</sup> February 2020 commencing at 7.30 p.m.

The meeting ended at 9.14pm

Signed: .....

Dated: .....