

PUNCKNOWLE & SWYRE PARISH COUNCIL

Minutes of a Meeting held in the Village Hall on Tuesday 2nd July 2019 at 7.30 p.m.

PRESENT:

Councillors G. Fry (Chairman), B. Pye, J. Marsh, T. Taylor, M. Buckland, E. Sinclair,
D Bird (Footpaths), A Lovell (Transport)

IN ATTENDANCE: S.Bowsher (Parish Clerk),.

1. APOLOGIES FOR ABSENCE

M. Roberts, Dorset Council Councillor

2. DECLARATIONS OF INTEREST

None

3. PUBLIC TIME

None.

4. MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the Minutes of the Council's meeting held on 4th June 2019 be agreed and signed as a correct record. Proposed J Marsh, seconded T Taylor, all in favour.

5. MATTERS ARISING FROM THE PREVIOUS MEETING

Geoffrey Fry discussed the grass cutting at Swyre with the present contractor who does not wish to continue. In addition, it has been pointed out that the church boundary does not encompass the grass verge outside the church. Agreed that Dorset Council should be asked to confirm that they are responsible for these areas plus the triangle of grass on the north side of the B3157 by the bus stop. Dorset Council should also be asked to give permission for the Parish Council to cut the grass if we choose, to ensure that this activity is covered by public liability insurance.

Agreed that a risk assessment for volunteers' activities will be drafted by the clerk and circulated.

A meeting took place on 24 June to discuss pull-ins on the road to West Bexington. Blair Turner from Highways met John Marsh, Barry Pye, Eonne Sinclair, Mark Roberts, with the clerk in attendance. Blair Turner examined the pull-ins, all of which have been made informally. He explained that there are no adopted pull-ins on the road and Highways are not able to top dress beyond the boundary of the highway. Where the edge of the highway is eroded, they will make good. This was done within a day of the meeting, and it was agreed that an email of acknowledgement and thanks should be sent. Improvements to the existing pull-ins could not take place unless these were formally donated to Dorset Council, and even then, would be contingent upon sourcing the capital cost of installing them.

Geoffrey Fry reported that the repairs to finger posts are still in hand. The new notice board for West Bexington is being made, and when it is installed, repairs to the other one will also be undertaken.

6. CHAIRPERSON'S REPORT

Nothing further to add to the above.

7. CLERK'S REPORT

Camping and fishing in front of the Car Park at West Bexington:

An email was sent on 10 June to Matthew Piles. Agreed to follow up.

Boulders and items being left on verges:

The Highways Act 1980 forbids people to leave boulders within 500mm of the edge of the carriageway, the simple reason being that the verge is there for people to access in an emergency.

BT Phone Box, West Bexington:

BT have responded to the enquiry about painting and cleaning this; repairs have been undertaken, and we can apply for it to be repainted next year when five years will have elapsed since it was last done.

Standing Orders

Councillors will be sent an electronic copy of these and they will be reviewed in the autumn.

8. REPRESENTATIVES REPORT

i. Homewatch and Community Police Report

Nothing to report locally.

ii. Allotments

A closed meeting of the Napper Charity was scheduled after the meeting.

iii. Footpaths

Dave Bird advised that the landowner has not replaced the damaged gate and post & rail fencing off Clay Lane and asked for a written request to be sent.

He also advised that the ownership of the footpath in West Bexington was not known. In the past he had cleared it once himself. John Marsh to make enquiries.

iv. Playing Field Committee

Geoffrey Fry has replaced the failing gate post, caps and pegs for the netting, and carried out some repairs including the replacement of split boards in the shed. He also removed the brambles at the back and cleared the footpath. He reported that the gate is rotten and needs to be repaired at a cost of £60. Martin Buckland will see Derek Heaver to discuss any handover matters and it was **RESOLVED** that he will set up a new playing field committee once he has held this meeting.

v. Transport

Anna Lovell made everyone aware that there was a meeting at County Hall this afternoon about the plans for a Double Decker bus. WATAG are endeavouring to support the retention of the existing Wednesday Dorset Community bus service and the new town bus service in Bridport.

vi. Village Hall

Eonne Sinclair advised that a recent review of the village hall showed that its current annual income is currently around £3500 and annual expenditure is around £3700. There is approximately £1900 available for urgent repairs which are currently estimated to be substantially in excess of this. A more detailed breakdown can be obtained on request.

vii. Bridport Local Area Partnership

Discussions at BLAP have been assisted by the fact that some of its members are now also members of Bridport Town Council and Dorset Council. The new Dorset Plan must be out by 2023, and will trickle over to neighbourhood plans. It is hoped that the flood protection works at West Bay will be completed ahead of the school holidays.

- viii. **DAPTC**
Geoffrey Fry will cover this in future if there is anything to report. Agreed that the clerk will give feedback on the DAPTC survey about regular services this council provides.
- ix. **Puncknowle, Swyre & West Bexington Web Site**
Nothing to report.
- x. **Emergency Planning**
Representative to be appointed. Will seek to do this before winter weather.
- xi. **Finance**
The Finance Committee have reviewed the Finance Procedures. These will be circulated and considered for approval at the next meeting.
Alterations to the existing bank signatories were agreed.

9. PLANNING

Applications on which the Parish Council is being consulted: -

Application Number: WD/D/19/001129 The Long House, West Bexington.

Demolition of two prefabricated concrete garages and one of the existing dwelling, construction of a replacement dwelling including the reinstatement of a previously demolished section, and the construction of an eco-energy centre timber stable/barn in the rear stable yard.

Agreed that this application is supported.

Decisions:

Application number WD/D/19/000222 The Club House, Beach Road, West Bexington.

Erect single storey extension and greenhouse.

Consent Granted.

Other Planning Issues:

Community Infrastructure Levy (CIL).

The first payment following the introduction of this levy has now been received. Agreed that the clerk will ascertain what, if any, other CIL payments may be due.

10. HIGHWAYS ISSUES

The clerk had reported an oil spillage on the road through Swyre to Highways out of hours response team at the weekend

Councillors and clerk are all unable to access the Highways updates. Agreed the clerk will look into.

11. CORRESPONDENCE RECEIVED

A schedule of correspondence received since 4th June 2019 had been circulated to all Councillors in advance of the Council's meeting.

12. FINANCE

Payments for Approval:

Resolved that the five invoices listed below be authorised for payment: -

Mrs Sally Bowsher (Clerk's salary, June)	£303.21
Mrs D. Sinclair (Website Management)	£25.00
David Landscapes, Grass Cutting at playing fields	£225.00
Mole Country Stores New Gate Post for Playing Field	£26.34
Ken Hussey Quarterly Inspection Play Area invoice 10 June 2019	£37.50
Total Cheques	£617.05

A summary of income and expenditure for the year to date and a bank reconciliation was provided to the Councillors.

13. INFORMATION ITEMS

West Bay Day is Sunday 4th August.

A Family Fun and Food afternoon will commence on Sunday 6th July at 4pm in the playground at Puncknowle.

The Puncknowle Village Fete will be held on 27 July.

14. PUBLIC TIME

Concern has again been raised about the danger to the residents and visitors of West Bexington from helicopters landing next to the car park. This creates significant noise and clouds of dust. Agreed that the matter will be looked into. A query over a planning enforcement enquiry in Hazel Lane will be investigated.

15. DATE OF NEXT MEETING

RESOLVED to note that the Council's next meeting would take place on Tuesday 3rd September 2019 commencing at 7.30 p.m.

The meeting ended at 9.05pm

Signed:

Dated: