

Puncknowle & Swyre Parish Council

Situated in the Bride Valley, on the Dorset Coast

Chairman: Mr G. Fry
Vice Chairman: Mr J. Marsh

Clerk: Mrs Sally Bowsher,
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25 August 2020

Dear Councillor,

NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL

I am writing to inform you that the next meeting of Puncknowle and Swyre Parish Council will take place on Tuesday 1st September 2020, commencing at 7.30 p.m. Due to the current Government restrictions regarding the Coronavirus, the council will discuss the items on the agenda via a virtual meeting.

The URL link to join this meeting is: <https://us02web.zoom.us/j/86101345291>

The agenda for the meeting is set out below.

Yours faithfully,

Sally Bowsher

Parish Clerk

AGENDA

1) PUBLIC TIME

The Council is asked to note that Public Time is not part of the formal meeting of the Council and minutes cannot be produced. (Public Bodies (admission to meetings) Act 1960 s 1 extended by the LGA Act 1972 s 100.

2) APOLOGIES FOR ABSENCE

3) DECLARATIONS OF INTEREST

4) MINUTES OF PREVIOUS MEETINGS

1. That the Minutes of the Meeting held on 7th July 2020 (attached), be agreed, and signed as a correct record.
2. That the minutes of the Extraordinary Meeting held on 21st July 2020 (attached) be agreed and signed as a correct record.
3. That the minutes of the Extraordinary Meeting held on 18th August 2020 (attached) be agreed and signed as a correct record.

5) MATTERS ARISING FROM THE MINUTES

6) UPDATE REGARDING CAR PARK AND PARKING AND OTHER ISSUES AT WEST BEXINGTON.

Councillors are asked to review the steps that are being taken to alleviate issues regarding parking, camping and the state of the public toilets, and to approve a draft questionnaire for the residents.

7) CHAIRPERSON'S REPORT

1. Co-option of new members

2. Provision of Defibrillators
Report on the provision of defibrillators, including their installation and providing signage.

8) CLERK'S REPORT

1. The Councillors are asked to approve retrospectively the Covid19 Risk Assessment for the Playground.
2. Update on the Adoption of Phone Boxes in Puncknowle and Swyre.

9) REPRESENTATIVES REPORTS: Feedback and information is invited from the following areas:

- i. Homewatch and Community Police Report**
- ii. Allotments**
- iii. Footpaths**
- iv. Playing Field Committee**
The Council is asked to note that Geoff Fry has kindly cut back branches which were overhanging residents' garages, in response to a request to do so by a resident.
- v. Transport**
- vi. Village Hall**
- vii. Bridport Local Area Partnership**
- viii. DAPTC**
- ix. Puncknowle, Swyre & West Bexington Web Site**
- x. Emergency Planning**
- xi. Finance Working Group**

10) PLANNING

Please note that in Planning Matters the Council acts as consultee of the Principal Authority, the Principal Authority being the deciding body.

1. Applications on which the Parish Council is being consulted:

None

2. Decisions:

- 1. Application No: WD/D/19/002251** Outlooke, Looke Lane, Litton Cheney, Dorchester, DT2 9BA
Erect two storey extension to the North elevation, first floor extension to the East elevation, and single storey garage extension to the East elevation.
Approval of Planning Permission.
- 2. Application No: WD/D/20/000774** Mellow, Beach Road, West Bexington, Dorchester, DT2 9DG
Proposal to raise height of roof to allow first floor accommodation with dormer window to south-west roof slope. New windows to south-east and north-west elevations with roof light windows to the south-west roof slope and north-east roof slope
Approval of Planning Permission

Other Planning Issues:

1. The Councillors are asked to discuss the current Planning Policy of Dorset Council and the information that is provided to Parish Councils when asking for comments on planning applications.

10 HIGHWAYS ISSUES

Councillors are asked to note the Dorset County Council Confirmation of the Public Path Diversion Order to divert part of the Bridleway 8, Puncknowle at Parks Farm, plus definitive Map and Statement Modification Order. Full details are available at <http://www.dorsetcouncil.gov.uk/row-orders>.

11 CORRESPONDENCE RECEIVED

- 1 A list of Emails received during July and August can be requested from the Clerk.
- 2 The Councillors are asked to discuss a letter received, requesting a memorial for a local resident.

12 FINANCE

1. The Council is asked to review the income and expenditure against budget to date, and the bank account reconciliation.

2. **The Council is asked to Review and Approve the following items for Payment: -**

Mrs S Bowsher (Clerk's salary July)	£303.21
Mrs S Bowsher (Clerk's salary August)	£303.21
Mrs D Sinclair (Website management July)	£25.00
Mrs D Sinclair (Website management Aug)	£25.00
DAPTC Invoice 20/130 Agendas and Minutes Training Webinar	£35.00
Clerk's expenses: Printer ink, laminator, Zoom subscription	£85.35
South West Ambulance Service Invoice 12 Sept 20 for support package, two defibrillators for four years (VAT to be reclaimed).	£3360.00
Steve Green Invoice for making and erecting two hard wood display Cabinets at West Bexington	£800.00
Black and White Computers – install updates/change to Outlook	£100.00

Total Cheques £5,036.77

3. Councillors are asked to note that the total held in reserves at the end of 2019/20 was £18788 (this excludes CIL monies) and is asked to consider the proposed Reserves Policy for adoption.

13 INFORMATION ITEMS

14 DATE OF NEXT MEETING

To note that the Council's next meeting will take place on **6th Oct 2020** commencing at 7.30pm.

To Note. There will be a short meeting of the Napper Charity Trustees after this meeting closes.