

Puncknowle & Swyre Parish Council

Situated in the Bride Valley, on the Dorset Coast

Chairman: Mr G. Fry
Vice Chairman: Mr J. Marsh

Clerk: Mrs Sally Bowsher,
Swyre Cross, Swyre, Dorchester, Dorset, DT2 9DA
☎ (01308) 897987
Email: puncknowle@dorset-aptc.gov.uk

28 October 2020

Dear Councillor,

NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL

I am writing to inform you that the next meeting of Puncknowle and Swyre Parish Council will take place on Tuesday 3rd November 2020, commencing at 7.30 p.m. Due to the current Government restrictions regarding the Coronavirus, the council will discuss the items on the agenda via a virtual meeting. The URL link to join this meeting is: <https://us02web.zoom.us/j/88087014856>

The agenda for the meeting is set out below.

Yours faithfully,

Sally Bowsher
Parish Clerk

AGENDA

- 1) **PUBLIC TIME**
The Council is asked to note that Public Time is not part of the formal meeting of the Council and minutes cannot be produced. (Public Bodies (admission to meetings) Act 1960 s 1 extended by the LGA Act 1972 s 100.
- 2) **APOLOGIES FOR ABSENCE**
- 3) **DECLARATIONS OF INTEREST**
- 4) **MINUTES OF PREVIOUS MEETINGS**
 1. That the Minutes of the Meeting held on 6th October 2020 (attached), be agreed, and signed as a correct record.
- 5) **MATTERS ARISING FROM THE MINUTES**
- 6) **UPDATE REGARDING CAR PARK AND PARKING AND OTHER ISSUES AT WEST BEXINGTON.**
- 7) **CHAIRPERSON'S REPORT**
 1. Co-option of new members

8) CLERK'S REPORT

1. Tenders for new Grass Cutting Contract 1 April 2021
2. Discussion regarding the provision of a bus shelter in Swyre

9) REPRESENTATIVES REPORTS: Feedback and information is invited from the following areas:

- i. **Homewatch and Community Police Report**
- ii. **Allotments**
- iii. **Footpaths**
- iv. **Playing Field Committee**
- v. **Transport**
- vi. **Village Hall**
- vii. **Bridport Local Area Partnership**
- viii. **DAPTC**
- ix. **Puncknowle, Swyre & West Bexington Web Site**
- x. **Emergency Planning**
- xi. **Finance Working Group**

10) PLANNING

Please note that in Planning Matters the Council acts as consultee of the Principal Authority, the Principal Authority being the deciding body.

1. Applications on which the Parish Council is being consulted:

Application Number: WD/D/20/002121 Land Between, 12-13 Puncknowle Road, Swyre. Outline application for the erection of one dwelling.

2. Decisions:

None

Other Planning Issues:

11) HIGHWAYS ISSUES

12) CORRESPONDENCE RECEIVED

- 1 A list of Emails received during October can be requested from the Clerk.

13) FINANCE

1. The Council is asked to review the income and expenditure against budget to date, and the bank account reconciliation.
2. Councillors are asked to note that the Napper Charity is donating £400 towards the cost of defibrillator provided by the Parish Council this year and installed at the Village Hall in Puncknowle.
3. Councillors are asked to consider supporting the Puncknowle Village Hall by donating CIL funds of £1,152 towards the cost of recent improvements to the hall.
4. Councillors are asked to consider a donation of £400 from general reserves to the Puncknowle Village Hall charitable trust to support them with the cost of redecorating.
5. Councillors are asked to consider a donation of £500 from general reserves towards Thorner's School in Litton Cheney to provide support towards the extra expenditure incurred during the current pandemic.

6. **The Council is asked to Review and Approve the following items for Payment: -**

Mrs S Bowsher (Clerk's gross salary Oct)*	£319.50
Mrs S Bowsher (Clerk's gross salary review backdated 1.4.20-30.9.20)*	£ 97.74
Mrs D Sinclair (Website management Sept)	£25.00
Clerk's expenses: Zoom subscription, postage	£27.38
Lexis Nexis Publishers Arnold Bennet 12 th editions (includes £7 Postage)	£127.14
DAPTC Invoice 20/159 Website Training	£20.00
Payment of CIL funding to Puncknowle Village Hall	£1,152.00
Donation from Reserves to Puncknowle Village Hall	£400.00
Donation from Reserves to Thorner's CoE School, Litton Cheney	£500.00

Total Cheques **£2668.76**

*Includes Employer's PAYE tax submitted to HMRC

7. Councillors are asked to approve the draft policy on reserves which had been provided before the meeting.
8. Councillors are asked to approve the draft budget for next year.

14) INFORMATION ITEMS

15) DATE OF NEXT MEETING

To note that the Council's next meeting will take place on **1st December 2020** commencing at 7.30pm.