

Puncknowle & Swyre Parish Council

Situated in the Bride Valley, on the Dorset Coast

Chairman: Mr G. Fry
Vice Chairman: Mr J. Marsh

Clerk: Mrs Sally Bowsher,
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23 February 2021

Dear Councillor,

NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL

I am writing to inform you that the next meeting of Puncknowle and Swyre Parish Council will take place on Tuesday 2nd March 2021, commencing at 7.30 p.m. Due to the current Government restrictions regarding the Coronavirus, the council will discuss the items on the agenda via a virtual meeting.

The URL link to join this meeting is: <https://us02web.zoom.us/j/86004065814>

The agenda for the meeting is set out below.

Yours faithfully,

Sally Bowsher
Parish Clerk

AGENDA

1) PUBLIC TIME

The Council is asked to note that Public Time is not part of the formal meeting of the Council and minutes cannot be produced. (Public Bodies (admission to meetings) Act 1960 s 1 extended by the LGA Act 1972 s 100.

2) APOLOGIES FOR ABSENCE

3) DECLARATIONS OF INTEREST

4) MINUTES OF PREVIOUS MEETINGS

That the Minutes of the Meetings held on 2nd February 2021 be agreed and signed as a correct record.

5) MATTERS ARISING FROM THE MINUTES

6) UPDATE REGARDING CAR PARK, PARKING AND OTHER ISSUES AT WEST BEXINGTON including discussion about draft letter to the Police Commissioner regarding wild camping.

7) NEIGHBOURHOOD PLAN: Discussion is invited about having a neighbourhood plan.

8) DORSET COUNCIL LOCAL PLAN – councillors are invited to formulate a response.

9) CHAIRPERSON'S REPORT

- 1 Discussion is invited about the adopted Phone Box in Puncknowle**
- 2 Discussion is invited about speed signage in Puncknowle**

10) CLERK'S REPORT

- 1 Draft Social Media and Facebook Page for Parish Council
- 2 Discussion on setting up a group of helpers to distribute parish council communications.
- 3 Swyre Defibrillator
- 4 Swyre Bus shelter – Land ownership and section 50 licence to instal
- 5 Litter
- 6 Tree planting requested along verges in Looke Lane
- 7 CPRE Free trees offer
- 8 Community Governance Review – to make councillors aware that this is happening soon

11) REPRESENTATIVES REPORTS: Feedback and information is invited from the following areas:

- i. Homewatch and Community Police Report
- ii. Allotments
- iii. Footpaths
- iv. Playing Field Committee
- v. Transport
- vi. Village Hall
- vii. Bridport Local Area Partnership
- viii. DAPTC
- ix. Puncknowle, Swyre & West Bexington Web Site
- x. Emergency Planning
- xi. Finance Working Group

12) PLANNING

Please note that in Planning Matters the Council acts as consultee of the Principal Authority, the Principal Authority being the deciding body.

1. Applications on which the Parish Council is being consulted:

1. **Application Number: WD/D/20/003034** Looke Farm House, Looke Lane, Litton Cheney, Dorset DT2 9BA. Erection of a replacement agricultural building.
2. **Application Number: WD/D/20/003013** Looke Farm House Looke Lane Litton Cheney Dorset DT2 9BA. Convert Granary in to dwelling.
3. **Application Number: WD/D/20/003014** Looke Farm House Looke Lane Litton Cheney Dorset DT2 9BA. Convert Granary in to dwelling listed building consent

2. Decisions:

3. Other Planning Issues

13) HIGHWAYS ISSUES

14) CORRESPONDENCE RECEIVED

- 1 A list of correspondence received during February can be requested from the Clerk.

15) FINANCE

1. The Council is asked to review the income and expenditure against budget to date, and the bank account reconciliation.
2. Review of Grant Applications received in response to advertisement.
3. Review of donations suggested under LGA 1972 Section 137 Paragraph 3
The Samaritans £35
Dorset Air Ambulance £90
Marie Curie Cancer Care £35
Bride Valley Churches Team Council
Discussion regarding previous donations to local Preschool and Toddler Group
4. Review of Grant Applications for CIL funding
5. Donation under LGA 1972 Section 142 Paragraph 2
To the Bridport Citizen's Advice Bureau £35
6. Internal Audit appointment
7. Review of Fixed Asset Register
8. **The Council is asked to Review and Approve the following items for Payment: -**

Mrs S Bowsher (Clerk's gross salary Feb)*	£319.50
Mrs D Sinclair (Website management Jan)	£25.00
Clerk's expenses: Zoom subscription, printer ink	£40.38

Total Cheques	£384.88
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*Includes Employer's PAYE tax submitted to HMRC

16) INFORMATION ITEMS

17) DATE OF NEXT MEETING

To note that the Council's next meeting will take place on **6th April 2021** commencing at 7.30pm.