

Puncknowle & Swyre Parish Council

Situated in the Bride Valley, on the Dorset Coast

Chairman:
Councillor Mr G. Fry
Vice Chairman: Mr J Marsh

Clerk: Mrs Sally Bowsher,
Swyre Cross, Swyre, Dorchester, Dorset, DT2 9DA
(01308) 897987
Email: puncknowle@dorset-aipc.gov.uk

21st May 2021

Dear Councillor,

NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL

I am writing to inform you that the next meeting of Puncknowle & Swyre Parish Council will take place on Tuesday 1st June 2021, commencing at 7.30 p.m. in the Village Hall, Puncknowle. This will be the first time that the Parish Council has met in person since the beginning of the first lockdown in March 2020, due to the worldwide pandemic.

Please Note: COVID guidelines must be adhered to:

1. Wear masks on entry and if requested
2. Use hand sanitiser
3. Follow one way system, if asked.
4. Open doors and windows to allow air to circulate if required
5. Sign in for Track and Trace if required
6. Do not exceed the maximum safe capacity of the Village Hall

The agenda for the meeting is set out below.

Yours faithfully,

Sally Bowsher

Parish Clerk

AGENDA

1. PUBLIC TIME

2. DECLARATIONS OF INTEREST

3. MINUTES OF THE PREVIOUS MEETING

That the Minutes of the Meeting held on 4th May 2021 be agreed and signed as a correct record.

4. MATTERS ARISING FROM THE MINUTES

5. UPDATE REGARDING THE CAR PARK, PARKING AND OTHER ISSUES AT WEST BEXINGTON.

Review of interactions with Dorset Council and Dorset Police regarding the Multi Agency Co-ordination Centre.

6. CHAIRPERSON'S REPORT

7. CLERK'S REPORT

1. Review of a Scheme of Delegation and RESOLUTION to adopt.
2. Insurance Policy Renewal 1 June 2021

3. Review of Street Furniture and movable assets
4. Bus Shelter in Swyre- update, review of guidance and acceptance of terms.
5. Update on Provision of an extra dog waste bin in Puncknowle
6. Confirmation of cancelled subscription to Zoom

7. REPRESENTATIVES REPORTS

- i. **Homewatch And Community Police Report**
- ii. **Allotments**
- iii. **Footpaths**
- iv. **Playing Field Committee**
- v. **Transport**
- vi. **Village Hall**
- vii. **Bridport Local Area Partnership**
- viii. **DAPTC**
- ix. **Puncknowle, Swyre & West Bexington Web Site**
- x. **Emergency Planning**
- xi. **Finance Working Group**

8. PLANNING Applications on which the Parish Council is being consulted: -

9.1 Application Number: P/HOU/2021/00786. Looke Farm-House Looke Lane Litton Cheney Dorset DT2 9BA. Restoration of Farmhouse, minor alterations and single storey extension to side.

9.2 Decisions:

9.3 Other Planning Issues:

9. HIGHWAYS ISSUES

Discussion is invited about the parish footpaths on the definitive map.

10. CORRESPONDENCE RECEIVED

Please refer to the attached schedule listing all correspondence received since the Parish Council's last meeting on 6th April 2021. A full list is available from the clerk.

11. FINANCE

12.1 Payments for Approval: -

Mrs Sally Bowsler (Clerk's salary March)	£319.50
Mrs Dianne Sinclair (Website management)	£25.00
Mrs Sally Bowsler (Clerks expenses- Zoom, printer ink)	£36.39
Insurance Renewal Premium	£297.91
Dorset Council Invoice 1801102461 Dog Signs	6.00
Reimbursement of materials for Playing Field Clean and Restoration	296.32
DAPTC Annual subscription 2021-2022 Invoice 0069	173.40
DAPTC On-line training, Planning, Invoice 0189	39.00
Total Cheques	£1,193.52

12.2 Income Received

To note that the first half of the annual precept totalling ££4850 was received on 30 April.

12. INFORMATION ITEMS

13. DATE OF NEXT MEETING

To note that the Council's next meeting will take place on Tuesday 6th July 2021 commencing at 7.30 p.m.