

DRAFT PUNCKNOWLE & SWYRE PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held remotely due to Government Restrictions relating to Coronavirus and corresponding legislation, on Tuesday 4th May 2021, at 7.30pm.

PRESENT: Councillors G. Fry (Chairman), T. Taylor, J. Marsh, B. Pye, M Buckland, E Sinclair, S Oliver, J Hunt, and Dorset Council Ward Councillor Mark Roberts,

IN ATTENDANCE: S Bowsheer (Parish Clerk)

1. ELECTION OF CHAIRMAN and DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Martin Buckland proposed that Councillor G. Fry be Re-elected as Chairman of the Parish Council for the ensuing municipal year. Councillor Barry Pye seconded this proposal. AIF.

RESOLVED that Councillor G. Fry be elected Chairman of the Parish Council for the 2021-22 municipal year.

Councillor G. Fry signed his Declaration of Acceptance of Office form.

2. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Footpaths Officer D Bird and PCSO Alex Bishop.

3. MINUTES OF THE PREVIOUS ANNUAL MEETING

J Marsh proposed that the minutes of the last Annual Meeting held on 2 April 2019 be agreed and signed as a correct record. Seconded B Pye, AIF.

It was noted that no Annual Meeting took place in 2020 due to Government Restrictions relating to Coronavirus, and the corresponding legislation that enabled this to be deferred until 2021.

4. ELECTION OF VICE CHAIRMAN and DECLARATION OF ACCEPTANCE OF OFFICE

Councillor G. Fry proposed that Councillor J. Marsh be elected Vice Chairman of the Parish Council for the ensuing municipal year. Councillor J Hunt seconded this proposal. AIF

RESOLVED that Councillor J Marsh be elected Vice Chairman of the Parish Council for the 2021-22 municipal year.

Councillor J Marsh signed his Declaration of Acceptance of Office form.

5. It was noted that The Council currently consists of the following members:

Nominated 2019 Election – Unopposed: P G Fry, J Marsh, M Buckland, T Taylor, E Sinclair, B Pye Co-opted, November 2020, J Hunt, S Oliver.

There is one vacancy on the Parish Council.

6. APPOINTMENTS TO COMMITTEES AND OUTSIDE BODIES

- i) Playing Fields Committee (4)**
- ii) Western Area Transport Action Group**
- iii) Volunteer Footpath Officers**
- iv) Internal Auditor**
- v) Emergency Planning Volunteer Officer**
- vi) Western Area Group of DAPTC (2)**
- vii) Bridport Local Area Partnership**

- viii) Allotments Committee (4)
- ix) Village Hall Management Committee
- x) Home-Watch (2)
- xi) Website
- xii) Finance Working Group

It was **RESOLVED** that the following appointments be made.

- i) That Councillors G Fry and M Buckland be re-appointed to serve on the Playing Field Committee along with Councillors S Oliver and J Hunt.
- ii) That Councillor T Taylor be re-appointed to the Western Area Transport Action Group.
- iii) That Mr D Bird and Mr M Yeates be re-appointed as Footpaths Officers for Puncknowle and Swyre respectively.
- iv) That Mrs Michel Harding be appointed as the Internal Auditor.
- v) That Councillor G Fry be re-appointed as Emergency Planning Officer
- vi) Western Area Group of DAPTC. 2 appointees TBA
- vii) Bridport Local Area Partnership. That Councillor G Fry continues in this appointment, and to note that these meetings are now open to and sometimes attended by the Clerk.
- viii) That Councillors B Pye, M Buckland, J Marsh and G Fry continue their appointments to the Allotments Committee.
- ix) That Councillor E Sinclair continues his appointment to the Village Hall Committee.
- x) That Mrs C Marsh continues her role with the Homewatch. One more vacancy TBA
- xi) Website. That Mrs D Sinclair continues to manage the Punknowle.net website.
- xii) That Councillors T Taylor and J Marsh continue in their appointment to the Finance Working Group.

The meeting ended at 7.48 p.m.

Signed:
(Chairman)

Dated: