

PUNCKNOWLE & SWYRE PARISH COUNCIL

Minutes of a Meeting held in the Village Hall on Tuesday 1st June 2021 at 7.30 p.m.

MEMBERS PRESENT AT THE MEETING:

Councillors G. Fry (Chairman), J. Marsh (Vice Chairman), T. Taylor, B. Pye, J Hunt, S.Oliver.

IN ATTENDANCE: S. Bowsher (Parish Clerk), D Bird (Footpaths Officer) and two members of the public.

1. PUBLIC TIME

The Council is asked to note that Public Time is not part of the formal meeting of the Council and minutes cannot be produced. (Public Bodies (admission to meetings) Act 1960 s 1 extended by the LGA Act 1972 s 100.

2. APOLOGIES FOR ABSENCE

Apologies were received from PCSO Alex Bishop, Councillor M Buckland, Councillor E Sinclair and Dorset Councillor M Roberts.

3. DECLARATIONS OF INTEREST

None

4. MINUTES OF PREVIOUS MEETINGS

It was **RESOLVED** that the Minutes of the Council's Meeting held on 4th May be agreed and signed as a correct record. Proposed J Marsh, seconded T Taylor. AIF.

5. MATTERS ARISING FROM THE MINUTES

There was some discussion about the use to which the adopted phone boxes in Puncknowle and Swyre will be put, and how this will be done. It was agreed that members would carry out some field research and that the topic would be discussed at the next meeting.

6. UPDATE REGARDING CAR PARK, PARKING AND OTHER ISSUES AT WEST BEXINGTON

The clerk spoke about a meeting she attended, hosted by Dorset Council Licensing and Community Safety, and attended by Dorset Police and other interested parties. The purpose of the meeting was to understand the issue of wild or unauthorised camping on the beaches at Abbotsbury and West Bexington and to develop a response plan should the issue become a problem in the summer of 2021. An EGM will be held in West Bexington on 15th June to provide residents with an update.

7. CHAIRPERSON'S REPORT

The Playground Spring Clean project kindly organised by ex-councillor Derek Heaver has been completed, and a card expressing the gratitude of the council will be sent by the clerk. The cost of materials will be re-imbursed. It was agreed that the new Playing Field Committee will meet over the next month, with the aim of inviting more residents to become involved in the overseeing and maintenance of the Playing Field. A flyer will be distributed to try and garner support.

8. CLERK'S REPORT

- 8.1** It was **RESOLVED** to adopt The Scheme of Delegation. Proposed J Marsh, seconded Jackie Hunt, AIF.
- 8.2** The Insurance Policy was due for Renewal on 1 June 2021. The Clerk and Chairman had reviewed the replacement values of the assets which had been circulated to the members before the meeting. An alternative quotation was sought but could not match the premium offered by the existing insurer. The premium including the updated replacement values is £297.61. AIF to continue insuring with the current insurer.
- 8.3** Following the review of the items on the Fixed Asset register, the following items were discussed:
- The table tennis tables are used by the Table Tennis Club and are not insured by the Parish Council since they are kept at the Village Hall. The question as to whether ownership can be transferred to the Village Hall will be investigated by the clerk. There was some discussion about monitoring street furniture to ensure that it remains fit for purpose. It was agreed that this needs further consideration.
- 8.4** Bus Shelter in Swyre:
There was a review of the guidance notes provided by the Dorset Council Bus Stop Team, and it was agreed that the clerk will respond to accept these. The parish council will consult with the residents and arrange a site meeting with Dorset Council/Dorset Highways. Once there is some clarity upon what the residents would prefer and we have received advice from Dorset Council Highways, the issue of funding can be considered.
- 8.5** Provision of an extra Waste Bin in Puncknowle: The clerk had circulated the response form the Dorset Waste Partnership prior to the meeting which outlined the process. It was agreed that costs of a new bin will be researched and forwarded for consideration.
- 8.6** The clerk confirmed that the subscription to Zoom had been cancelled. It will expire in mid-June.

9. REPRESENTATIVES REPORTS

- i. Homewatch and Community Police Report.**
The report from the PCSO detailed a recent attempted theft of used cooking oil with a recycle value from commercial premises in West Bexington.
- ii. Allotments**
All plots are being well maintained except two. The Trustees will take this matter up with the plot holders.
- iii. Footpaths**
Dave Bird has done a huge amount of work clearing footpaths of summer vegetation. Following the new stock fencing next to the Granary Building at Looke Farm the style and dog access has not been reinstated. The footpath sign is also missing. The footpath at Looke Farm is impassable next to the ford due to dense vegetation. The latter has been mentioned to the Dorset Ranger, but nothing has happened to date.
Agreed the clerk would contact Dorset Council to report these issues.
Thanks was expressed for the work carried out by Dave Bird.
- iv. Playing Field Committee**
See item 7 above.
- v. Transport**

Bus services will soon be more frequent with a total of 14 buses a day at hourly intervals of the X53 and X52 services. Connections between services are also improved, including the link to Yeovil which has been reinstated. Open top buses have also been in service recently.

- vi. **Village Hall.**
The parish council all expressed how impressed they are with the renovation works.
- vii. **Bridport Local Area Partnership**
This is still able to meet remotely and will continue to do so for the present time.
- viii. **DAPTC**
The DAPTC are producing a weekly newsletter and offer a range of training webinars.
- ix. **Puncknowle, Swyre & West Bexington Web Site**
Nothing to report.
- x. **Emergency Planning**
Nothing to report.
- xi. **Finance**
The Finance working group have nothing to report.

10 PLANNING

Applications on which the Parish Council is being consulted: -

Please note that in Planning Matters the Council acts as consultee of the Principal Authority, the Principal Authority being the deciding body.

1 Application Number: P/HOU/2021/00786. Looke Farm-House Looke Lane Litton Cheney Dorset DT2 9BA. Restoration of Farmhouse, minor alterations and single storey extension to side.

After some discussion about the lack of knowledge about the overall development plan that this application forms a small part of, and the chosen roofing materials, it was **RESOLVED** that the Parish Council support this application. Proposed J Marsh, seconded S Oliver, AIF.

Some members had reservations about the amount of glass in the proposed plans and there was some discussion about whether the parish council should include a comment to this effect with their response to the Planning Department. Two members voted in favour of this, and four against.

Decisions:

None.

Other Planning Issues:

An ongoing planning enforcement issue at Hazel Lane was discussed by the members.

11. HIGHWAYS ISSUES

A link from Dorset Council had been circulated by email for members to access the detailed map of the Parish footpaths online.

12. CORRESPONDENCE RECEIVED

The schedule of correspondence received over the last month was reviewed. It was agreed that the Dorset and Somerset Air Ambulance Clothing Bank appeal should be forwarded to the Village Hall Committee. The Council has been invited to consider taking part in The Queen's Green Canopy Project and it was agreed that this will be discussed at a future meeting.

13 FINANCE

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| 13.1 | It was RESOLVED that the items listed below be authorised for payment: - | |
| | Mrs Sally Bowsher (Clerk's salary May)* | £319.50 |
| | Mrs Dianne Sinclair (Website management) | £25.00 |
| | Mrs Sally Bowsher (Clerks expenses- Zoom, printer ink) | £36.39 |
| | Insurance Renewal Premium Norris and Fisher | £297.91 |
| | Dorset Council Invoice 1801102461 Dog Signs | £6.00 |
| | Reimbursement of materials for Playing Field Clean and Restoration D Heaver | £296.32 |
| | DAPTC Annual subscription 2021-2022 Invoice 0069 | £173.40 |
| | DAPTC On-line training, Planning, Invoice 0189 | £39.00 |
| | Chesil Beach Garden Services Invoice 1660 4 grass cuts 12/4-31/5 | £320.00 |

Total Cheques £1,193.22

Proposed J Marsh, Seconded T Taylor, AIF

**Includes Employer's PAYE tax submitted to HMRC where appropriate.*

13.2 INCOME RECEIVED

To note that the first half of the annual precept totalling ££4850 was received on 30 April.

14. INFORMATION ITEMS

None

15 DATE OF NEXT MEETING

To note that the Council's next meeting will be an Extraordinary General Meeting to be held at West Bexington on Tuesday 15th June, at a place yet to be determined. The next meeting at the village hall will be held on Tuesday 6th July 2021 at 7.30 pm. These meetings will follow Covid safety procedures.

The meeting ended at 21.40pm.

Signed:

Dated: