

Puncknowle & Swyre Parish Council

Situated in the Bride Valley, on the Dorset Coast

Chairman:
Councillor Mr G. Fry
Vice Chairman: Mr J Marsh

Clerk: Mrs Sally Bowsher,
Swyre Cross, Swyre, Dorchester, Dorset, DT2 9DA
(01308) 897987
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1st September 2021

Dear Councillor,

NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL

I am writing to inform you that the next meeting of Puncknowle & Swyre Parish Council will take place on Tuesday 7th September 2021, commencing at 7.30 p.m. in the Village Hall, Puncknowle

The agenda for the meeting is set out below.

Yours faithfully,

Sally Bowsher
Parish Clerk

AGENDA

1. PUBLIC TIME

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE PREVIOUS MEETING

That the Minutes of the Meeting held on 6th July 2021 be agreed and signed as a correct record.

5. MATTERS ARISING FROM THE MINUTES

6. UPDATE REGARDING THE CAR PARK, PARKING AND OTHER ISSUES AT WEST BEXINGTON.

- 6.1** Review of correspondence received from residents and interactions with Dorset Council.
- 6.2** Review of the questionnaire regarding yellow lines before it is sent out.

7. CHAIRPERSON'S REPORT

- 7.1** Response to DAPTC Review of Members Allowances
- 7.2** The siting of the AED in West Bexington
- 7.3** Community Governance Review Public consultation for 12 weeks seeking proposals/initial submissions (5 August to 28 October 2021).

8. CLERK'S REPORT

- 8.1** New Procedures to be considered for adoption at the next meeting
- 8.2** Review of using the Scheme of Delegation to respond to planning consultations
- 8.3** Discussion about training to update members knowledge on such matters as Planning Authority Regulations and the Local Development Plan.
- 8.4** Discussion is invited about the current method of dealing with planning consultations.
- 8.5** Update regarding laser printer
- 8.6** Discussion is invited about proposals for a parish newsletter; topics so far suggested:
 - The Queen's Green Canopy
 - The Community Governance Review
 - Forthcoming plans for a bus shelter in Swyre
 - The Playing Field
 - Application for a Broadband Upgrade
 - Making residents aware of changes to notices about Planning Applications
- 8.7** Update on Provision of an extra dog waste bin in Puncknowle
- 8.8** Update on new Digital Register of Interest Form
- 8.9** DAPTC advice about dedicated email addresses

9. Update on Bus Shelter in Swyre

10. REPRESENTATIVES REPORTS

- i. Homewatch And Community Police Report**
- ii. Allotments**
- iii. Footpaths**
- iv. Playing Field Committee**
- v. Transport**
- vi. Village Hall**
- vii. Bridport Local Area Partnership**
- viii. DAPTC**
- ix. Puncknowle, Swyre & West Bexington Web Site**
- x. Emergency Planning**
- xi. Finance Working Group**

11. PLANNING Applications on which the Parish Council is being consulted:

Please note that in Planning Matters the Council acts as consultee of the Principal Authority, the Principal Authority being the deciding body

11.1 Application Number: P/FUL/2021/01547 Robin Cottage Beach Road West Bexington Dorset DT2 9DF. Erect 1no. dwelling following demolition of existing. Deadline for comments 6 August 2021.

11.2 Application Number: P/HOU/2021/02341 Cranford Swyre Road West Bexington DT2 9DD. Erect Single storey extension Erect timber workshop (retrospective). Deadline for comments 20 August 2021).

11.3 Decisions:

11.4 Other Planning Issues:

Oak Tree at Litton Close; discussion is invited about whether the Council support the removal of a tree from a resident's garden.

12. HIGHWAYS ISSUES

13. CORRESPONDENCE RECEIVED Please refer to the attached schedule listing all correspondence received in July and August. A full list is available from the clerk.

14. FINANCE

14.1 Payments for Approval:

Mrs Sally Bowsher (Clerk's salary August)	£319.50
Mrs Dianne Sinclair (Website management)	£25.00
Mrs Sally Bowsher (Clerks expenses- Microsoft 365, printer ink)	£84.92
DAPTC On-line training Code of Conduct Inv -0394	£30.00
DAPTC On-line training Finance for Councillors Inv 0425	£30.00
Chesil Beach Garden Services Inv 1768 2x cuts	£160.00
K Hussey Inv 2021-Q31 Playground Insp & Report July 21	£37.50
Leaffield Environmental Ltd Classic Litter Bin Inv 114266	£198.00

Cheques	£884.92
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14.2 Income Received

14.3 Bank Reconciliation and spending against budget to date.

14.4 Reserves

15. INFORMATION ITEMS

16. DATE OF NEXT MEETING

To note that the Council's next meeting will take place on Tuesday 5th October 2021 commencing at 7.30 p.m.