

PUNCKNOWLE & SWYRE PARISH COUNCIL

Minutes of a Meeting held in the Village Hall on Tuesday 6th July 2021 at 7.30 p.m.

MEMBERS PRESENT AT THE MEETING:

Councillors G. Fry (Chairman), J. Marsh (Vice Chairman), T. Taylor, B. Pye, S. Oliver, M. Buckland, E. Sinclair. Dorset Councillor Mark Roberts joined the meeting at 8.33pm having been previously engaged on other council business.

IN ATTENDANCE: S. Bowsher (Parish Clerk), and four members of the public.

1. PUBLIC TIME

The Council is asked to note that Public Time is not part of the formal meeting of the Council and minutes cannot be produced. (Public Bodies (admission to meetings) Act 1960 s 1 extended by the LGA Act 1972 s 100.

The Chairman noted that residents from West Bexington were in attendance to discuss Item 6 on the Agenda and informed them that they would be given dispensation to speak when that item was discussed.

2. APOLOGIES FOR ABSENCE

Apologies were received from PCSO Alex Bishop, Dave Bird Footpaths Officer and Councillor J Hunt.

3. DECLARATIONS OF INTEREST

None

4. MINUTES OF PREVIOUS MEETINGS

It was **RESOLVED** that the Minutes of the Council's Meeting held on 1st June be agreed and signed as a correct record. Proposed S Oliver, seconded J Marsh. All those who had been present at the meeting in favour.

It was **RESOLVED** that the Minutes of the Council's Extraordinary General Meeting held on 15th June be agreed and signed as a correct record. Proposed E Sinclair, seconded B Pye. All those who had been present at the meeting in favour.

To note that two **RESOLUTIONS** from the meeting held on 6 April 2021 (minutes pages 557-558 para 14.5) were previously left off in error:

To approve the payment of items totalling £1912 was proposed by P G Fry and seconded by J Marsh, AIF.

To approve the payment of items totalling £483.89 was proposed by J Marsh and seconded by PG Fry, AIF

To note that one resolution from the meeting held 4 May 2021 (minutes pages 564 para 13.2) was previously left off in error:

To approve the payment of items totalling £665.74 was proposed by J Marsh and seconded by M Buckland, AIF.

5. MATTERS ARISING FROM THE MINUTES

None

6. UPDATE REGARDING CAR PARK, PARKING AND OTHER ISSUES AT WEST BEXINGTON

The Chairman permitted discussion of this item on the agenda to be deferred until Councillor Roberts was able to join the meeting at 8.33pm and permitted the residents in attendance to speak.

After many meetings and discussions, the residents said they are serious about wanting to have their voice heard and their concerns taken seriously. They expressed the view that a lot of the problems of litter, the misuse of the public toilets and anti-social behaviour, arise from large groups of people staying overnight in campervans in the car park. They still see large numbers of campervans, despite there being only two parking spaces for these, and believe that a lot of the problems could be averted through more frequent and rigorous parking enforcement. They said that, although some enforcement has been seen, it is not timely enough to have the desired effect. Residents would like to know whether a private company could undertake the enforcement, as there is a feeling that a considerable amount could be collected in fees and fines. Removing excessive camper vans would reduce the incidence of ASB and would also reduce the expenditure of clearing up the litter and toilet block. Councillor Mark Roberts said he would take up the matter of parking enforcement with Dorset Council.

Camping on the beach is an ongoing issue under discussion with Dorset Council, the Police and other landowners affected. The importance of reporting Anti-Social Behaviour to support the case for a PSPO was re-iterated, although residents report feeling despondent when they report issues and do not receive a response.

7. CHAIRPERSON'S REPORT

7.1 It is felt that the best way for the Queen's Green Canopy Campaign to be supported is for landowners to engage with it by planting trees. Details will be posted on the Website and the new parish council Facebook Page.

7.2 A pane of glass has been broken in the Swyre Phone Box. It was **RESOLVED** that the chairman should order a replacement pane and a small pot of paint with a total cost including postage but excluding VAT of £27.73. Proposed E Sinclair, seconded S Oliver, AIF. Some discussion about followed about repainting them as well as the intention to fit them out ready for potential use for book and plant swaps.

7.3 A neighbouring parish council has asked if there was scope to share the cost of a Speed Indicator Device (SID) with them. The current cost of an SID, excluding any installation and fixture costs is in the region of £2495 plus VAT. After some discussion it was felt that joint ownership would not be practical. Also, as the parish already benefits from the occasional installation of an SID by Dorset Police on the Coast Road, it was not felt to be an urgent priority. The clerk has been in contact with the SID team at Dorset Council and will be notified if any price reductions become available.

8. CLERK'S REPORT

8.1 The new LGA Code of Conduct: Members are aware of the web-based training regarding the new Code of Conduct and forthcoming administrative changes to the Register of Interests, and many have accessed this training provided by DAPTC. It was **RESOLVED** to adopt the new LGA Code of Conduct. Proposed J Marsh, seconded Stella Oliver, AIF.

8.2 Members confirmed that the benches in Puncknowle and Swyre have been examined and it is believed that they are all fit for purpose.

8.3 Bus Shelter in Swyre: The clerk will update the consultation with residents living adjacent to the proposed shelter because two of the householders have changed since this was done. Contact with the bus service provider will also be made, and research into whether there are any grants available. Councillor Taylor agreed to investigate the types of shelter that might be suitable, so that the range of options can be fully explored.

8.4 Provision of an extra Waste Bin in Puncknowle:

The following costs have been ascertained through the supplier's website recommended by Dorset Waste Partnership:

Cost of bin £230, installation £50, annual on-going cost of emptying, £273. It was **RESOLVED** to proceed with a purchase of a bin and hoped that the installation can be avoided. Proposed S Oliver, seconded E Sinclair, AIF.

8.5 A Facebook page for the Parish Council has been set up and is currently being edited.

9. REPRESENTATIVES REPORTS

- i. Homewatch and Community Police Report.**
Our PCSO reported that there are no specific local issues this month but the national wave of criminal SCAMs continues to be an issue.
- ii. Allotments**
All plots are now being well maintained.
- iii. Footpaths**
Trees are beginning to grow over the lane next to the Methodist Chapel in Puncknowle. No other issues reported.
- iv. Playing Field Committee**
The Playing Field Committee have prepared a leaflet to be sent to all residents with the aim of recruiting volunteers. This will be fully distributed in the next few days.
It was noted that the signs prohibiting dogs on the playing field have been lost. Councillor Fry has purchased a replacement and will install this.
- v. Transport**
Services are believed to be operating well.
- vi. Village Hall.**
The Village Hall is in use, with nothing further to report currently.
- vii. Bridport Local Area Partnership**
This is still able to meet remotely and will continue to do so for the present time.
- viii. DAPTC**
The DAPTC are producing a weekly newsletter and offer a range of training webinars.
- ix. Puncknowle, Swyre & West Bexington Web Site**
Nothing to report.
- x. Emergency Planning**
Nothing to report.
- xi. Finance**
The Finance working group have nothing to report currently.

10. PLANNING

Applications on which the Parish Council is being consulted: -

Please note that in Planning Matters the Council acts as consultee of the Principal Authority, the Principal Authority being the deciding body.

- 10.1 Application Number: P/FUL/2021/00944** High Views, Beach Road, West Bexington, DT2 9DG
Erection of house as rebuild of existing Approval APP WDD/D/19/001704 to include slightly raised roof with dormer windows together with a replacement rear extension and new/adapted window and door openings to all elevations.
The deadline for this consultation was 14 June. The Clerk therefore took the opinions from the Councillors using the Scheme of Delegation and submitted the following comment before the deadline:
"The Parish Council of Puncknowle and Swyre support this application on the basis that the ridge height does not exceed 650mm above what was the original height."

- 10.2 Decisions:**
None.

10.3 **Other Planning Issues:**

The members discussed the current method by which planning consultations are considered, and whether it would be beneficial to consider establishing a Planning Committee. After some discussion it was considered that this was not necessary due to the limited number of consultations being received at the present time. Councillor Hunt had been unable to attend the meeting, however it is hoped that her thoughts on strengthening the awareness of Dorset Council Planning Rules can be discussed at a future meeting.

Councillor Roberts reminded the parish council that the Planning Authority will no longer be sending out notices to neighbouring properties when a planning application goes in. Parish councils should consider more than ever drawing attention of their residents to incoming applications.

11. **HIGHWAYS ISSUES**

No issues reported other than recent resurfacing works at the top of Hazel Lane.

12. **CORRESPONDENCE RECEIVED**

The schedule of correspondence received over the last month was reviewed. It was agreed that the correspondence dated 23 June offering funding for community halls should be sent to the village hall chairman.

13. **FINANCE**

13.1 **It was RESOLVED that the items listed below be authorised for payment: -**

Mrs Sally Bowsher (Clerk's salary June)	£319.50
Mrs Sally Bowsher (Clerk's salary July)	£319.50
Mrs Dianne Sinclair (Website management)	£25.00
Mrs Dianne Sinclair (Website management)	£25.00
DAPTC On-line training 27 May, Planning, Invoice 0215	£39.00
Ken Hussey Inv PSPC-2021-Q21 Nov and April Inspection Reports	£75.00
Chesil Beach Garden Services Inv 1722 grass cutting 14 & 28 June	£160.00

Cheques	£963.00
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Proposed M Buckland, Seconded J Marsh, AIF

**Includes Employer's PAYE tax submitted to HMRC where appropriate.*

13.2 **INCOME RECEIVED**

No income to note this month. The bank reconciliation and spending against budget was circulated to the members.

14. **INFORMATION ITEMS**

None

15. **DATE OF NEXT MEETING**

The next meeting at the village hall will be held on Tuesday 7th Sept 2021 at 7.30 pm.

The meeting ended at 21.30pm.

Signed:

Dated: