

DRAFT PUNCKNOWLE & SWYRE PARISH COUNCIL

Minutes of a Meeting held in the Village Hall on Tuesday 5th April 2022 at 7.30 p.m.

MEMBERS PRESENT AT THE MEETING:

Councillors G. Fry (Chairman), J. Marsh (Vice Chairman), J Hunt, B Pye, E Sinclair, S Oliver and Dorset Councillor Mark Roberts

IN ATTENDANCE: S. Bowsher (Parish Clerk), and three members of the public.

1. PUBLIC TIME

The Council is asked to note that Public Time is not part of the formal meeting of the Council and minutes cannot be produced. (Public Bodies (admission to meetings) Act 1960 s 1 extended by the LGA Act 1972 s 100.

2. APOLOGIES FOR ABSENCE

Apologies were received from Councillors M Buckland and T Taylor, PCSO Alex Bishop.

3. DECLARATIONS OF INTEREST

None

4. MINUTES OF PREVIOUS MEETINGS

It was **RESOLVED**

- That the Minutes of the Meeting held on 1st March 2022 be agreed and signed as a correct record. Proposed J Hunt, seconded J Marsh. All those who had been present at the meeting in favour.
- That the Minutes of the Extraordinary Meeting held on 15th March 2022 be agreed and signed as a correct record. Proposed S Oliver, seconded B Pye. All those who had been present at the meeting in favour.
- That the Minutes of the Extraordinary Meeting held on 22nd March 2022 be agreed and signed as a correct record. Proposed J Marsh, seconded S Oliver. All those who had been present at the meeting in favour.

5. MATTERS ARISING FROM THE MINUTES

None.

6. UPDATE FROM DORSET COUNCIL

Councillor Mark Roberts provided an update on the Dorset Council budget which has now been approved, and about discussions with central government over a desire to move the local plan to a more flexible footing.

7. CHAIRPERSON'S REPORT

- 7.1 It was agreed that this year's Parish Assembly will take place on 31 May at 7.30pm in the village hall. A talk about the benefits of holding a Neighbourhood Plan will be arranged.
- 7.2 The chairman plus one other representative of the parish council will be joining our MP in May to look at issues regarding the B3157 Coast Road.
- 7.3 A response has been received from our MP in response to concerns about poor mobile phone signal in parts of the parish and plans by BT to replace copper phone lines. There is funding and plans are in place for the large network providers to improve coverage although the roll out is likely to take some time. It was agreed that contact will be made with the mobile network operators who are delivering the Shared Rural Network programme.

8. CLERK'S REPORT

- 8.1** Review of policies. It was agreed that all existing policies should stand, except for the Grants Policy which will be reviewed at the next meeting.
- 8.2** Internet Banking Mandates still need to be progressed.
- 8.3** A response will be sent to the National Association of Local Councils, Committee for Smaller Councils, asking for more support in determining our local progress within the Shared Rural Network Programme.

9. DISCUSSION WITH HIGHWAYS and PCC ABOUT FLOODING IN SWYRE

A member of the Dorset Flooding Team came out during the month. It was explained that households who experience flooding can assist Dorset Council in its allocation of resources by reporting any incidence of flooding via their website. Dorset Council will consult with the Environment Agency regarding the events in Swyre during the extreme rainfall last October.

10. SWYRE BUS SHELTER

Dorset Council have submitted a quotation for groundworks and installation of the bus shelter. Alternative quotes are being sought.

11. REPRESENTATIVES' REPORTS

- i. Homewatch and Community Police Report.**
PCSO reported the partial theft of some electric fencing.
- ii. Allotments**
There will be a site meeting of Napper Charity on 21st April at 4.30pm, and a full meeting after the next parish council meeting on 10 May.
- iii. Footpaths**
It is believed that the existing rights of way are shown correctly on the definitive map. These can be viewed on the Dorset Explorer Map.
- iv. Playing Field Committee**
The Playing Field Committee meeting was rescheduled for 14 April at 4pm. A protocol for how to deal with issues such as damaged or broken equipment will be discussed.
- v. Transport**
Nothing to report
- vi. Village Hall.**
Work continues to replace the faulty area of roof.
- vii. Bridport Local Area Partnership.**
Our local MP attended the last meeting and listened to a range of concerns. An invitation has been received from Litton Cheney Parish Council for the Chairman and Clerk to join with them and Burton Bradstock in drawing up a plan that collectively deals with flash flooding and related matters in our villages.
- viii. DAPTC**
Continue to provide really good support.
- ix. Puncknowle, Swyre & West Bexington Web Site.**
Nothing to report.
- x. Emergency Planning.** Some discussion about how to offer help to vulnerable residents in an emergency such as a power cut. The clerk has a list of names of people who have been willing to help over the Covid lockdowns. Members were asked to come up with a proposal for the next meeting.
- xi. Finance.** Nothing to report.

12. PLANNING

**Applications on which the Parish Council is being consulted:
Please note that in Planning Matters the Council acts as consultee of the
Principal Authority, the Principal Authority being the deciding body**

- 1 **Application P/PABA/2022/01993.** Looke Farm House, Looke Lane Litton Cheney Dorset DT2 9BA Proposed steel framed agricultural barn. Dorset Council is considering whether this preapplication enquiry requires a full planning application, in which case the parish council will be consulted. **RESOLVED** that the council will not submit any comments at this stage. Proposed E Sinclair, seconded S Oliver, AIF.
- 2 **Application P/FUL/2022/01944.** Manor Mead Farm Beach Road West Bexington Dorset DT2 9DG. Change of use and conversion of detached outbuilding to form a dwelling (use Class C3).
After some discussion it was **RESOLVED** that the parish council support this application. Proposed E Sinclair, Seconded S Oliver, three in favour, three abstained.
- 3 **Decisions -**
- 4 **Other Planning Issues:**
Application No P/LBC/2022/0208314 Old Beams Church Street Puncknowle Dorchester DT2 9BN. Replacement of metal entrance gate with an oak door was not received in time for the agenda. As the deadline for consultation is 15 April it was agreed that a response will be sent using the scheme of delegation.

13. HIGHWAYS ISSUES

Resurfacing work will take place along Hazel Lane between 22-28 April.
Councillor Roberts advised that there are plans forthcoming to close Whiteway for essential works.

14. CORRESPONDENCE RECEIVED

The schedules of correspondence received in March was reviewed.

15. FINANCE

1 It was RESOLVED that the items listed below be authorised for payment: -

Mrs Sally Bowsher, Clerk's salary March plus backdated cost of living increase	£387.90
Mrs Dianne Sinclair (Website management)	£25.00
SLCC Annual Membership 01.04.22- 31.03.23	£112.00
K Hussey Invoice PSPC-2021-Q4I	£40.00
Cohort Computers Ltd Inv3532 for full set of toner cartridges	£59.00
Chesil Beach Garden Services Invoice 2185 15.3.22 (Now VAT Registered)	£96.00
Bridport Town Council BLAP contribution Invoice 7385	£62.64

Total Cheques	£782.54
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Proposed J Marsh, Seconded B Pye, AIF

**Includes Employer's PAYE tax submitted to HMRC where appropriate.*

- 2 The bank reconciliation was circulated to the members and the spending against budget was discussed.
- 3 The current level of Reserves was discussed.
- 4 Corrections to this years' Minutes:
To Note that the following typographical errors from the last year stand corrected:

- Minutes Page 568, Insurance Renewal Premium £297.61 and not £297.91 as Minuted.
- Minutes Page 568, the Total authorised for payment adds up to £1,513.22 (not £1,193.22 as Minuted).

16. INFORMATION ITEMS

None.

17. PUBLIC TIME

Please see above.

18. DATE OF NEXT MEETING

The next ordinary meeting at the village hall will be held on Tuesday 10th May 2022 at 7.30 pm.

There will be a short meeting of the Napper Charity after the May meeting.

The meeting ended at 9.25pm.

Signed:

Dated: