

PUNCKNOWLE & SWYRE PARISH COUNCIL

DRAFT Minutes of the Annual Meeting of the Parish Council held in the Village Hall on Tuesday 10th May 2022 at 7.30 p.m.

PRESENT: Councillors G. Fry (Chairman), T. Taylor, J. Marsh, B. Pye, E Sinclair, and J Hunt.

IN ATTENDANCE: S Bowsher (Parish Clerk) and three members of the public.

1. ELECTION OF CHAIRMAN and DECLARATION OF ACCEPTANCE OF OFFICE

Councillor J Marsh proposed that Councillor G. Fry be re-elected as Chairman of the Parish Council for the ensuing municipal year. Councillor J Hunt seconded this proposal. AIF.

RESOLVED that Councillor G. Fry be elected Chairman of the Parish Council for the 2022-23 municipal year.

Councillor G. Fry signed his Declaration of Acceptance of Office form.

2. APOLOGIES FOR ABSENCE

Apologies for absence had been received from M Buckland, S Oliver, Dorset Councillor M Roberts, Footpaths Officer D Bird and PCSO Alex Bishop.

3. MINUTES OF THE PREVIOUS ANNUAL MEETING

J Marsh proposed that the minutes of the last Annual Meeting held on 4 May 2021 be agreed and signed as a correct record. E Sinclair. All those who had been present at the meeting in favour.

4. ELECTION OF VICE CHAIRMAN and DECLARATION OF ACCEPTANCE OF OFFICE

Councillor B Pye proposed that Councillor J. Marsh be elected Vice Chairman of the Parish Council for the ensuing municipal year. Councillor T Taylor seconded this proposal. AIF

RESOLVED that Councillor J Marsh be elected Vice Chairman of the Parish Council for the 2022-2023 municipal year.

Councillor J Marsh signed his Declaration of Acceptance of Office form.

5. It was noted that The Council currently consists of the following members:

Nominated 2019 Election – Unopposed: P G Fry, J Marsh, M Buckland, T Taylor, E Sinclair, B Pye

Co-opted, November 2020, J Hunt, S Oliver.

There is one vacancy on the Parish Council.

6. APPOINTMENTS TO COMMITTEES AND OUTSIDE BODIES

- i) Playing Fields Committee (4)**
- ii) Western Area Transport Action Group**
- iii) Volunteer Footpath Officers**
- iv) Internal Auditor**
- v) Emergency Planning Volunteer Officer**
- vi) Western Area Group of DAPTC (2)**
- vii) Bridport Local Area Partnership**
- viii) Allotments Committee (4)**
- ix) Village Hall Management Committee**
- x) Home-Watch (2)**

- xi) Website**
- xii) Finance Working Group**

It was **RESOLVED** that the following appointments be made.

- i) That Councillors G Fry and M Buckland be re-appointed to serve on the Playing Field Committee along with Councillors S Oliver and J Hunt.
- ii) That Councillor T Taylor be re-appointed to the Western Area Transport Action Group.
- iii) After ten years, Mr D Bird has resigned from the role of Footpaths Officer for Puncknowle (vacancy to be filled). Mr M Yeates be re-appointed as Footpaths Officers for Puncknowle and Swyre respectively.
- iv) That Mrs Michel Harding be appointed as the Internal Auditor.
- v) That Councillor G Fry be re-appointed as Emergency Planning Officer
- vi) Western Area Group of DAPTC. 2 appointees TBA
- vii) Bridport Local Area Partnership. That Councillor G Fry continues in this appointment.
- viii) That Councillors B Pye, M Buckland, J Marsh and G Fry continue their appointments to the Allotments Committee.
- ix) That Councillor E Sinclair continues his appointment to the Village Hall Committee.
- x) That Mrs C Marsh continues her role with the Homewatch. One more vacancy TBA
- xi) Website. That Mrs D Sinclair continues to manage the Punknowle.net website.
- xii) That Councillors T Taylor and J Marsh continue in their appointment to the Finance Working Group.

The meeting ended at 7.43 p.m.

Signed:
(Chairman)

Dated: