

DRAFT PUNCKNOWLE & SWYRE PARISH COUNCIL

Minutes of a Meeting held in the Village Hall on Tuesday 1st March 2022 at 7.30 p.m.

MEMBERS PRESENT AT THE MEETING:

Councillors G. Fry (Chairman), J. Marsh (Vice Chairman), M Buckland, J Hunt, B Pye, E Sinclair and T. Taylor,

IN ATTENDANCE: S. Bowsher (Parish Clerk), and three members of the public.

1. PUBLIC TIME

The Council is asked to note that Public Time is not part of the formal meeting of the Council and minutes cannot be produced. (Public Bodies (admission to meetings) Act 1960 s 1 extended by the LGA Act 1972 s 100.

2. APOLOGIES FOR ABSENCE

Apologies were received from Councillor S Oliver, Dorset Councillor Mark Roberts, PCSO Alex Bishop, and Dave Bird, Footpaths Officer.

3. DECLARATIONS OF INTEREST

None

4. MINUTES OF PREVIOUS MEETINGS

It was **RESOLVED** that the Minutes of the Meeting held on 1st February 2022 be agreed and signed as a correct record. Proposed M Buckland, Seconded J Marsh. All those who had been present at the meeting in favour.

5. MATTERS ARISING FROM THE MINUTES

None

6. UPDATE FROM DORSET COUNCIL

Nothing to report as Councillor Roberts was unable to attend.

7. CHAIRPERSON'S REPORT

Draft Recommendations have now been reported by Dorset Council and are open for public consultation. Responses can be made using the online survey on the Dorset Council website from 28 February to 23 May 2022.

8. CLERK'S REPORT

8.1 It was **RESOLVED** to adopt the draft Equality and Diversity Policy. Proposed J Hunt, seconded J Marsh, AIF.

8.2 It was agreed that the review of other policies would be brought forward to the next meeting.

8.3 The Parish Council Risk Assessment was reviewed, and it was **RESOLVED** to accept this. Proposed J Marsh, seconded J Hunt, AIF.

8.4 Internet Banking Mandates are in process.

8.5 Current training issues were discussed.

8.6 Plans to celebrate the Queen's Platinum Jubilee by local residents were discussed.

8.7 Lack of Mobile Phone Signal in parts of Swyre and the whole of West Bexington: The Clerk wrote to two mobile phone service providers and copied in our MP. There have been no replies to date. A resident has been in touch about the responses they have received on a quest to improve things. It was agreed that a letter should be sent directly to our MP expressing the desire for improvement.

9. DISCUSSION WITH HIGHWAYS and PCC ABOUT FLOODING IN SWYRE

Highways came out for an initial discussion about this issue with some of the councillors and a resident. Highways stressed the importance of reporting flooding to Dorset Council to enable them to engage their other Departments who deal with flooding and land drainage in the discussion. It was agreed that the people who were affected would be asked to complete the relevant on line forms, and then further discussions can be arranged.

10. SWYRE BUS SHELTER

The response to the permitted development enquiry has now been received and the only factor remaining is the cost and organising of the groundwork in preparation. The plans have been submitted to Dorset Council Highways for a quotation.

11. REPRESENTATIVES' REPORTS

i. Homewatch and Community Police Report.

Nothing to report.

ii. Allotments

There will be a meeting of Napper Charity this evening.

iii. Footpaths

A resident has been in touch to say that they would be interested to research historic Rights of Way with a view to ensuring that these are reflected on the Definitive.

iv. Playing Field Committee

The replacement bucket swing seat has not been straight forward and it was agreed that Councillor Fry will try to find out who the original frame was made by.

Councillors Oliver and Hunt have carried out inspections and are working on a new check list. Enquiries have been made about replacement football nets and new signage.

v. Transport

Nothing to report

vi. Village Hall.

The Village Hall Committee are in the process of looking for acceptable solution to replace the part of the roof which is failing. They are aiming for a better design than replacing like with like.

vii. Bridport Local Area Partnership.

Our local MP will be attending the next meeting.

viii. DAPTC

Continue to provide good support.

ix. Puncknowle, Swyre & West Bexington Web Site. Nothing to report.

x. Emergency Planning. Some discussion about blocked drains in Puncknowle and the stones washed down from land belonging to Wessex Water. A resident is already in contact with Wessex Water. It was agreed we should have future discussion about supporting vulnerable residents in an emergency.

xi. Finance. Nothing to report.

12. PLANNING

**Applications on which the Parish Council is being consulted:
Please note that in Planning Matters the Council acts as consultee of the
Principal Authority, the Principal Authority being the deciding body**

- 1 Application No P/FUL/2022/00833.** Old Rectory, Annexe Rectory Lane Puncknowle Dorset DT2 9BW. Use of existing annexe known as 'The Cottage' as holiday accommodation Convert garage/store to form ancillary accommodation. (Previous App withdrawn).

After some discussion it was **RESOLVED** that the Parish Council Support this application: Proposed J Marsh, seconded B Pye. Three members in favour, three against and one abstention, and carried by Chairman's casting vote.

- 2 Decisions**
- 3 Other Planning Issues:** There will be at least one Extraordinary General Meeting before 5 April due to two Planning Applications where the consultation deadline cannot be extended. It was agreed that there was an issue concerning the site plan of one of these applications that Dorset Council should be made aware of. There was some discussion about a planning enforcement issue in Hazel Lane.

13. HIGHWAYS ISSUES

The clerk reported the issues discussed last month to Dorset Council.

14. CORRESPONDENCE RECEIVED

The schedules of correspondence received in February was reviewed.

15. FINANCE

1	It was RESOLVED that the items listed below be authorised for payment: -	
	Mrs S Bowsher (Clerk's salary February)	£319.50
	Mrs D Sinclair (Website management February)	£ 25.00
	Dorset Waste Partnership Empty Bin 1.11.21-27.3.22(paid by SO 08.12.21)	£52.50
	DAPTC Clerk's GPDR Training Inv 614	£30.00
	Paint for renovation of Swyre phone box	£28.75
	Chesil Beach Garden Services Invoice 2125 26/02/22	£80.00
	ICO Annual Registration Fee paid by DD March	£35.00
	SLCC Training Invoice BK204840-1 31/01/22	£18.00
	PanoScope Invoice 3102-232 31.03.22 Domain Reg Renewal to 2024	£115.10

Total Cheques	£703.85
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Proposed J Marsh, Seconded J Hunt, AIF

**Includes Employer's PAYE tax submitted to HMRC where appropriate.*

- 2** The bank reconciliation was circulated to the members and the spending against budget was discussed.
- 3** The current level of Reserves was discussed.
- 4** It was **RESOLVED** that from the 1st April 2022 the Clerk's pay scale will move from level 8 to 10. Proposed P G Fry, seconded M Buckland, AIF.

16. INFORMATION ITEMS

None.

17. PUBLIC TIME

Please see above.

18. DATE OF NEXT MEETING

The next ordinary meeting at the village hall will be held on Tuesday 5th April 2022 at 7.30 pm. An Extraordinary Meeting will be arranged before this date.

There will be a short meeting of the Napper Charity after this evening's meeting.

The meeting ended at 9.40pm.

Signed:

Dated: