

# *Puncknowle & Swyre Parish Council*

*Situated in the Bride Valley, on the Dorset Coast*

**Chairman:**  
**Councillor Mr G. Fry**  
**Vice Chairman: Mr J Marsh**

**Clerk: Mrs Sally Bowsher,**  
Swyre Cross, Swyre, Dorchester, Dorset, DT2 9DA  
(01308) 897987  
Email: puncknowle@dorset-aptc.gov.uk

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29<sup>th</sup> November 2022

Dear Councillor,

## **NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL**

**I am writing to inform you that the next meeting of Puncknowle & Swyre Parish Council will take place on Tuesday 6<sup>th</sup> December 2022, commencing at 7.30 p.m. in the Village Hall, Puncknowle.**

The agenda for the meeting is set out below.

Yours faithfully,

*Sally Bowsher*  
Parish Clerk

## **AGENDA**

### **1. PUBLIC TIME**

up to 15 minutes for electors, residents in the parish or adjoining parishes to comment on any items to be discussed on the agenda.

### **2. APOLOGIES FOR ABSENCE**

### **3. DECLARATIONS OF INTEREST**

### **4. MINUTES OF THE PREVIOUS MEETING**

That the Minutes of the Meeting held on 1<sup>st</sup> November 2022 be agreed and signed as a correct record.

That the Minutes of the Extraordinary Meeting held on 22 November be agreed and signed as a correct record.

### **5. MATTERS ARISING FROM THE MINUTES**

### **6. UPDATE FROM DORSET COUNCIL**

### **7. CHAIRPERSON'S REPORT**

Parish Council Vacancy- review of applications and voting for co-option to the Council for two vacancies.

### **8. CLERK'S REPORT**

- 8.1** Discussion about payment of Chairman's Allowance
- 8.2** Discussion about Speed Watch in Swyre
- 8.3** Communications infrastructure –survey of residents
- 8.4** Internet Banking Mandates
- 8.5** War Memorial
- 8.6** Dorset Council Working Together Draft Document

## 9 NEIGHBOURHOOD PLAN

Discussion about presentation on 8 November, and RESOLUTION to appoint a Steering Group with an initial brief to conduct a survey of all residents to gauge the likely level of support.

## 10. GRANT APPLICATIONS AND PAYMENTS

## 11. UPDATE ON BUS SHELTER IN SWYRE

## 12. REPRESENTATIVES REPORTS

- i. Neighbourhood Watch and Community Police Report
- ii. Allotments
- iii. Footpaths
- iv. Playing Field Committee
- v. Transport
- vi. Village Hall
- vii. Bridport Local Area Partnership
- viii. DAPTC
- ix. Puncknowle, Swyre & West Bexington Web Site – Update on change of host and discussion about running costs.
- x. Emergency Planning – discussion about production of an Emergency Plan

## 13. PLANNING Applications on which the Parish Council is being consulted: Please note that in Planning Matters the Council acts as consultee of the Principal Authority, the Principal Authority being the deciding body.

- 1 Application Number P/FUL/2022/07240  
Proposed slurry tower to ensure compliance with Farming Rules for Water Hazel Lane Farmhouse Hazel Lane Puncknowle Dorset DT2 9BU.

### 3 Decisions

### 4 Other Planning Issues:

Discussion about the new mobile lodge in Hazel Lane.

## 13.1 HIGHWAYS ISSUES

## 14. CORRESPONDENCE RECEIVED Please refer to the attached schedule listing all correspondence received in November. A full list is available from the clerk.

## 15. FINANCE

### 1 Payments for Approval: -

Mrs S Bowsher (Clerk's salary November)	£473.40
Mrs S Bowsher (Clerk's salary December)	£473.40
Mrs Dianne Sinclair (Website management)	£25.00
Cohort Computers Ltd Full set of Toner Cartridges Inv 3589	£64.00

**Total Cheques £1035.80**

### 2 Bank Reconciliation

### 3 Budget and Precept for next year ending 31 March 2024.

## 16. INFORMATION ITEMS

## 17. PUBLIC TIME

Up to 15 minutes for electors, residents in the parish or adjoining parishes to raise any items of information or propose issues for future Council meetings.

**18. DATE OF NEXT MEETING**

The Council's next meeting will take place on Tuesday 7<sup>th</sup> February 2023 commencing at 7.30 p.m.