

DRAFT PUNCKNOWLE & SWYRE PARISH COUNCIL

Minutes of a Meeting held in the Village Hall on Tuesday 1st November 2022 at 7.30 p.m.

MEMBERS PRESENT AT THE MEETING:

Councillors G. Fry (Chairman), J. Marsh (Vice Chairman), M Buckland, S Oliver, E Sinclair, T Taylor and Dorset Councillor M Roberts,

IN ATTENDANCE: S. Bowsher (Parish Clerk), and four members of the public.

1 PUBLIC TIME

The Council is asked to note that Public Time is not part of the formal meeting of the Council and minutes cannot be produced. (Public Bodies (admission to meetings) Act 1960 s 1 extended by the LGA Act 1972 s 100.

2 APOLOGIES FOR ABSENCE

Apologies for absence were noted from Councillor B Pye, and PCSO Alex Bishop.

3 DECLARATIONS OF INTEREST

None

4 MINUTES OF PREVIOUS MEETINGS

It was **RESOLVED** That the Minutes of the Meeting held on 4th October 2022 be agreed and signed as a correct record. Proposed M Buckland, seconded J Marsh. All those who had been present at the meeting in favour.

5 MATTERS ARISING FROM THE MINUTES

None

6 UPDATE FROM DORSET COUNCIL

Dorset Councillor Mark Roberts provided an update about the Dorset Council budget which is facing a shortfall this year and next year. There are no plans for a reduction in services, therefore service costs are likely to increase to bridge the shortfall. Housing land supply remains under scrutiny while the Dorset Plan is under review.

7 CHAIRPERSON'S REPORT

The concept of a village Warm Hub has become topical. There was some discussion about how this could be achieved in Puncknowle.

8 CLERK'S REPORT

8.1 Vacancies on the Parish Council

An advert has gone out in the BVN. The deadline for application is 30 November. Applications will be considered at the next Ordinary Meeting on 6 December.

8.2 Discussion about Speed Watch in Swyre

A response is awaited as to whether Dorset Council will provide road markings on the Coast Road coming into Swyre in both directions. They advise that the need has to be demonstrated. This can be achieved either with a survey conducted by Dorset Council, or through a Speed Watch Team. It was agreed that the latter would be preferable. An advert for Speed Watch Volunteers has gone into the BVN this month.

Outcome to be discussed at the next meeting.

- 8.3** Communications infrastructure –survey of residents
Members approved the draft survey. Councillor Oliver will liaise about arrangements to distribute this.
- 8.4** Internet Banking Mandates
These are progressing.
- 8.5** War Memorial
The clerk will meet with a local stone mason to discuss renovation. Some discussion about different approaches to cleaning the stonework.
- 8.6** Budget Planning
There will be an extraordinary meeting to discuss next year’s budget on 22 November.

9 NEIGHBOURHOOD PLAN

An open meeting will be held for residents to meet two members of the Dorset Council Planning Team, who can answer questions about the benefits of preparing a Neighbourhood Plan. The meeting will take place in Puncknowle Village Hall at **7pm** next week on 8 November. (NB this time is earlier than parish council meetings).

10 UPDATE ON BUS SHELTER IN SWYRE

Wessex Water have reaffirmed their commitment to helping with the groundworks. A site meeting is set with their representative and that of a groundworks company on 16 November. It is hoped that a time for the works will be agreed and the necessary planning around this can commence. It is hoped that the shelter can be installed in January. It was **RESOLVED** that the permit to work on the highway can be applied for as soon as the dates are agreed at this meeting. Proposed M Buckland, Seconded S Oliver, AIF.

11 REPRESENTATIVES’ REPORTS

- i. Neighbourhood Watch and Community Police Report.**
PCSO Alex Bishop and the Neighbourhood Watch team had nothing to report. Anecdotally there were reports of the theft of farm diesel from the wider area.
- ii. Allotments**
The Allotment tenants AGM was held on 30 September. There will be a meeting of the Napper Charity after this parish council meeting.
- iii. Footpaths**
Nothing to report.
- iv. Playing Field**
The Playing Field Advisory Committee met on 27 October at 4pm. Work is underway to update the Tree Report about the health of the trees before a quotation for any works can be accepted. Volunteers will be asked to join the weekly rota for visual checks.
- v. Transport**
Buses are now operating on a reduced winter timetable.
- vi. Village Hall.**
The Village Hall AGM was held on the 13 October. Remedial works to part of the roof are expected to commence on 14 November. Pre-Covid levels of revenue have not been recovered, and grants have been sought to assist in the meantime.

- vii. **Bridport Local Area Partnership.**
- viii. **DAPTC**
Continue to provide good support.
- ix. **Puncknowle, Swyre & West Bexington Web Site.**
Noting to report.
- x. **Emergency Planning.**
A list of the properties in the parishes will be circulated to members. Some discussion about how volunteers will be assigned to ensure the welfare of residents when the need arises. E Sinclair agreed to engage the Village Hall in a discussion about whether power storage could be considered as a means to providing a warm hub in the event of a prolonged power failure.

12 PLANNING

**Applications on which the Parish Council is being consulted:
Please note that in Planning Matters the Council acts as consultee of the
Principal Authority, the Principal Authority being the deciding body.**

- 1 **Application No P/HOU/2022/05860.** Old Rectory, Rectory Lane Puncknowle Dorset DT2 9BW. Various works within the garden to include: Replacement garden room; Rebuilding of road side wall; Alterations to service yard wall; Provision of various retaining walls & features.
It was **RESOLVED** to support this application. Proposed S Oliver, seconded M Buckland, AIF.
- 2 **Planning Application P/LBC/2022/05861** Listed Building consent application as above.
- 3 **Planning application P/VOC/2022/06364.** Old Rectory, Rectory Lane Puncknowle Dorset DT2 9BW. Erect swimming pool and gym building and carry out associated hard and soft landscaping works (remove existing tennis court and enclosure) - with variation to condition 2 of planning permission P/HOU/2021/03751 to amend plans.
It was **RESOLVED** to support this application, with the provision that all windows should have blinds fitted to restrict light pollution at night. Proposed J Marsh, seconded S Oliver, AIF.
- 4 **Planning App P/FUL/2022/06184.** The Club House West Bexington DT2 9DG Retain existing Restaurant Marquee.
After some discussion, it was **RESOLVED** to object to this application on the basis that the marquee was initially meant to be a temporary structure and looks out of place. Proposed J Marsh, seconded E Sinclair, four in favour, two abstained.

5 **DECISIONS:** None

6 **OTHER PLANNING ISSUES**
None

13 HIGHWAYS ISSUES

Rectory Lane, Puncknowle will be closed from 24 November 2022 until 25 November 2022 between the sewage works and a point approximately 200 metres

south. The closure has been requested to allow Wessex Water to carry out manhole sealing works.

14 CORRESPONDENCE RECEIVED

The schedules of correspondence received in October were reviewed.

15 FINANCE

1 It was RESOLVED that the items listed below be authorised for payment: -

Payments for Approval: -

Mrs S Bowsher (Clerk's salary October)* £338.40

Mrs Dianne Sinclair (Website management) £25.00

P G Fry Expenses for post materials for new Defibrillator, West Bexington £49.57

Chesil Beach Garden Services Invoice 2716, 2 cuts of playing field grass £192.00

TOTAL CHEQUES £604.97

Proposed J Marsh, Seconded M Buckland, AIF.

**Includes Employer's PAYE tax submitted to HMRC where appropriate.*

- 2 The bank reconciliation was circulated to the members together with an update of spending against budget

16 INFORMATION ITEMS

An open meeting will take place in Puncknowle Village Hall at 7pm on 8 November where residents can discuss Neighbourhood Planning with members of Dorset Council.

The Bride Valley Churches Advent Windows scheme will run again this year.

17 PUBLIC TIME

Please see item 1 above.

18 DATE OF NEXT MEETING

An open meeting will be held in the Village Hall next Tuesday 8 November at the slightly earlier time of 7pm, when two members of Dorset Council will be able to answer questions about Neighbourhood Plans.

An EGM will be held in the Village Hall at 7.30pm on 22 November to discuss the budget and precept for 2023/2024.

The next ordinary meeting at the village hall will be held on Tuesday 6th December 2022 at 7.30 pm.

The meeting ended at 9.11pm.

A closed meeting of the Napper Charity took place after this meeting.

Signed:

Dated: