

Puncknowle & Swyre Parish Council

Situated in the Bride Valley, on the Dorset Coast

Chairman:
Councillor Mr G. Fry
Vice Chairman: Mr J Marsh

Clerk: Mrs Sally Bowsher,
Swyre Cross, Swyre, Dorchester, Dorset, DT2 9DA
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31st January 2023

Dear Councillor,

NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL

I am writing to inform you that the next meeting of Puncknowle & Swyre Parish Council will take place on Tuesday 7th February 2023, commencing at 7.30 p.m. in the Village Hall, Puncknowle.

The agenda for the meeting is set out below.

Yours faithfully,

Sally Bowsher
Parish Clerk

AGENDA

1. PUBLIC TIME

up to 15 minutes for electors, residents in the parish or adjoining parishes to comment on any items to be discussed on the agenda.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE PREVIOUS MEETING

That the Minutes of the Meeting held on 6th December 2022 be agreed and signed as a correct record.

5. MATTERS ARISING FROM THE MINUTES

6. UPDATE FROM DORSET COUNCIL

7. CHAIRPERSON'S REPORT

Councillor Resignation

Clerk's Resignation

8. CLERK'S REPORT

8.1 Dorset Council Working Together Draft Document

8.2 Speed Watch in Swyre

8.3 Communications infrastructure –survey of residents

8.4 Internet Banking Mandates

8.5 War Memorial

8.6 Correspondence re complaint

8.7 Dates for Meetings this year and Annual Parish Meeting

8.8 Review of Standing Orders, Financial Regs Risk Assessment and other Policies in March

8.9 Flood management

9 NEIGHBOURHOOD PLAN

9.1 Discussion about meetings held in January 2023, plans for community engagement and the Steering Group.

9.2 To review the following statement explaining why this parish council is considered appropriate to be a neighbourhood area for a neighbourhood plan:

This area is considered appropriate to be designated as a neighbourhood area for the following reasons:

- It is an area with a special rural character and environment, which should be safeguarded*
- We want to ensure that new development has a positive effect*
- We want to formulate more detailed local policies to influence the type, scale, design, and form of development which may come forward in the area.*

9.3 Resolve to formally apply to have the Neighbourhood Area designated by Dorset Council.

10. GRANT APPLICATIONS AND PAYMENTS

Village Hall

St John's Ambulance

Amendment to Winter Fun Club Grant payment

11. UPDATE ON BUS SHELTER IN SWYRE

Report on status and consideration of a plaque.

12. REPRESENTATIVES REPORTS

- i. Neighbourhood Watch and Community Police Report**
- ii. Allotments**
- iii. Footpaths** – Reimburse petrol costs to footpaths officer of £23.04
- iv. Playing Field Committee.** Update on Tree Survey and Spring Clean
- v. Transport**
- vi. Village Hall**
- vii. Bridport Local Area Partnership**
- viii. DAPTC**
- ix. Puncknowle, Swyre & West Bexington Web Site** – addition of History Group items.
- x. Emergency Planning** – discussion about production of an Emergency Plan

13. PLANNING Applications on which the Parish Council is being consulted: Please note that in Planning Matters the Council acts as consultee of the Principal Authority, the Principal Authority being the deciding body.

1 Application Number P/CLP/2022/07824. Seachange Access Road To Labour In Vain Farm West Bexington DT2 9DE. Lawful Development Certificate for the stationing of 1 number mobile home within residential garden to provide ancillary accommodation.FIO

2 Decisions

3 Other Planning Issues:

13.1 HIGHWAYS ISSUES

14. CORRESPONDENCE RECEIVED Please refer to the attached schedule listing all correspondence received in December and January. A full list is available from the clerk.

15. FINANCE

1 Payments for Approval: -

Mrs S Bowsher (Clerk's salary January)	£368.40
Mrs Dianne Sinclair (Website management)	£30.00
P G Fry Chairman's Allowance Year ending 31.3.23	£50.00
D Bird Payment of petrol costs for work on footpaths Year ending 31.3.23	£23.04
Littlethorpe, Invoice for bus shelter Inv Number 2280	£8461.20
ICO annual registration fee	£35.00
AG Tree Services Tree Inspection for Playing Field. Invoice AGTS-2830	£306.00
Puncknowle and Swyre Village Hall	£500.00

Total Cheques £9,773.64

- 2** To note a donation received in December totalling £45.64 for Playing Field Restoration
- a.** Bank Reconciliation. To note that the balance of the current account after the above payments will be £2405.79. A Transfer of funds from the deposit account may be required in March.

16. INFORMATION ITEMS

17. PUBLIC TIME

Up to 15 minutes for electors, residents in the parish or adjoining parishes to raise any items of information or propose issues for future Council meetings.

18. DATE OF NEXT MEETING

The Council's next meeting will take place on Tuesday 7th March 2023 commencing at 7.30 p.m.