

# **PUNCKNOWLE & SWYRE PARISH COUNCIL**

## **Minutes of the Annual Meeting of the Parish Council held in the Village Hall on Tuesday 2<sup>nd</sup> May 2023 at 7.30 p.m.**

**PRESENT:** Councillors G. Fry, M Buckland, P Bullen, R Forrester, J. Marsh, B. Pye.  
Dorset Councillor M Roberts and Footpaths Officer D Bird

**IN ATTENDANCE:** S Bowsher (Parish Clerk) and two members of the public.

### **1. ELECTION OF CHAIRMAN and DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor J Marsh proposed that Councillor G. Fry be re-elected as Chairman of the Parish Council for the ensuing municipal year. Councillor M Buckland seconded this proposal. AIF.

**RESOLVED** that Councillor G. Fry be elected Chairman of the Parish Council for the 2023-24 municipal year.

**Councillor G. Fry signed his Declaration of Acceptance of Office form.**

### **2. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from E Sinclair.

It is noted that Councillor T Taylor had submitted his resignation at the end of April.

### **3. ELECTION OF VICE CHAIRMAN and DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor G Fry proposed that Councillor J. Marsh be elected Vice Chairman of the Parish Council for the ensuing municipal year. Councillor B Pye seconded this proposal. AIF

**RESOLVED** that Councillor J Marsh be elected Vice Chairman of the Parish Council for the 2023-2024 municipal year.

**Councillor J Marsh signed his Declaration of Acceptance of Office form.**

### **4. It was noted that The Council currently consists of the following members:**

**Nominated 2019 Election – Unopposed: P G Fry, J Marsh, M Buckland, E Sinclair, B Pye**

**Co-opted, December 2022, Mr P Bullen, Ms R Forrester**

**There are two vacant seats on the Parish Council.**

### **5. APPOINTMENTS TO COMMITTEES AND OUTSIDE BODIES**

- i) Playing Fields Committee (4)**
- ii) Western Area Transport Action Group**
- iii) Volunteer Footpath Officers**
- iv) Internal Auditor**
- v) Emergency Planning Volunteer Officer**
- vi) Western Area Group of DAPTC (2)**
- vii) Bridport Local Area Partnership**
- viii) Allotments Committee (4)**
- ix) Village Hall Management Committee**
- x) Neighbourhood Watch (2)**
- xi) Website**

It was **RESOLVED** that the following appointments be made.

- i) That Councillors G Fry and M Buckland be re-appointed to serve on the Playing Field Committee along with Councillor R Forrester.**

- ii) That Councillor R Forrester be appointed to the Western Area Transport Action Group.
- iii) That Mr D Bird and Mr M Yeates be re-appointed as Footpaths Officers for Puncknowle and Swyre respectively.
- iv) It was **RESOLVED** that the company “Fair Account” be appointed as internal Auditor for the year 2023/2024. Proposed J Marsh, seconded P Bullen, AIF.
- v) That Councillor P Bullen be appointed as Emergency Planning Officer
- vi) Western Area Group of DAPTC. 2 appointees TBA
- vii) Bridport Local Area Partnership. That Councillor G Fry continues in this appointment.
- viii) That Councillors B Pye, M Buckland, J Marsh and G Fry continue their appointments to the Allotments Committee.
- ix) That Councillor E Sinclair continues his appointment to the Village Hall Committee.
- x) That Mrs C Marsh continues her role with the Homewatch. One more vacancy TBA
- xi) Website. That Mrs D Sinclair continues to manage the Punknowle.net website.

The meeting ended at 7.42 p.m.

Signed: .....  
*(Chairman)*

Dated: .....