

# **DRAFT** *Puncknowle & Swyre Parish Council*

*Situated in the Bride Valley, on the Dorset Coast*

**Chairman:**  
**Councillor Mr G. Fry**  
**Vice Chairman: Mr J Marsh**

**Clerk: Mr Steven Rose,**  
Fivepenny Farm, Wootton Fitzpaine, Dorset, DT6 6DF  
07762711785  
Email: puncknowle@dorset-aptc.gov.uk

26<sup>th</sup> September 2023

Dear Councillor,

## **NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL**

**I am writing to summon you to the next meeting of Puncknowle & Swyre Parish Council will take place on Tuesday 3<sup>rd</sup> October 2023, commencing at 7.30 p.m. in the Village Hall, Puncknowle.**

*Steven Rose*

Parish Clerk

### **1. PUBLIC TIME**

Up to 15 minutes for electors, residents in the parish or adjoining parishes to comment on any items to be discussed on the agenda.

### **2. APOLOGIES FOR ABSENCE**

### **3. DECLARATIONS OF INTEREST**

### **4. MINUTES OF THE PREVIOUS MEETING**

That the Minutes of the Annual Meeting held on 4 July 2023 be agreed and signed as a correct record.

That the Minutes of the Extraordinary General Meeting held on 8 August 2023 be agreed and signed as a correct record.

### **5. MATTERS ARISING FROM THE MINUTES**

### **6. UPDATE FROM DORSET COUNCIL**

### **7. CHAIRPERSON'S REPORT**

7.1 Parish Council Vacancy

### **8. CLERK'S REPORT**

- 8.1 Investigations into new bus stop at Vurlands Farm
- 8.2 Any issues regarding the current bank signatories
- 8.3 Review of Financial Regulations arising from Interim Audit

### **9. NEIGHBOURHOOD PLAN**

### **10. REPRESENTATIVES REPORTS**

- i. Neighbourhood Watch and Community Police Report**
- ii. Allotments**

- iii. **Footpaths –**
- iv. **Playing Field Committee**
- v. **Transport**
- vi. **Village Hall**
- vii. **Bridport Local Area Partnership (BLAP)**
- viii. **DAPTC**
- ix. **Puncknowle, Swyre & West Bexington Web Site - Summary of Working Group meeting**
- x. **Emergency Planning**

**11. PLANNING Applications on which the Parish Council is being consulted: Please note that in Planning Matters the Council acts as consultee of the Principal Authority, the Principal Authority being the deciding body.**

**1 Applications**

- a. Application No: **P/HOU/2023/05161**  
Location: Marco Polo House West Bexington Dorchester DT2 9DE  
Proposal: Erection of timber outbuilding for incidental use
- b. Application No: **P/TRC/2023/05246**  
Location: Home Farm Rectory Lane Puncknowle Dorset DT2 9BW  
Proposal: Poplar x 2 (T15 & T16) – Fell; Poplar x 15 - Repollard back to previous points
- c. Application No: **P/TRT/2023/05184**  
Location: Old Rectory Rectory Lane Puncknowle Dorset DT2 9BW  
Proposal: T1 Sycamore – Fell

**2 Decisions**

**3 Other Planning Issues**

**12. HIGHWAYS ISSUES**

**13. CORRESPONDENCE RECEIVED** Please refer to the attached schedule listing all correspondence received in July and August. A full list is available from the clerk.

**14. FINANCE**

<b>1</b>	<b>Payments for Approval: -</b>	
	Mr S Rose (Clerk’s salary October)	£342.60
	Mr S Rose (Travel to BLAP and Parish Council Meeting, 22.7 miles)	£10.21
	Mrs Dianne Sinclair (Website management October)	£30.00

**Total Cheques £382.81**

<b>2</b>	<b>Note revenue: -</b>	
	Precept (Dorset Council)	£5504.00

**3** Bank Reconciliation and spending to date

**15. INFORMATION ITEMS**

**16. PUBLIC TIME**

Up to 15 minutes for electors, residents in the parish or adjoining parishes to raise any items of information or propose issues for future Council meetings.

**17. DATE OF NEXT MEETING**

To note that the Council's next meeting will take place on Tuesday 7<sup>th</sup> November 2023 commencing at 7.30 p.m.