

# *Puncknowle & Swyre Parish Council*

*Situated in the Bride Valley, on the Dorset Coast*

**Chairman:**  
**Councillor Mr G. Fry**  
**Vice Chairman: Mr J Marsh**

**Clerk: Mrs Sally Bowsher**  
Swyre Cross, Swyre, Dorchester DT2 9DA  
01308 897987  
Email: puncknowle@dorset-aptc.gov.uk

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27<sup>th</sup> February 2024

Dear Councillor,

## **NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL**

**I am writing to summon you to the next meeting of Puncknowle & Swyre Parish Council will take place on Tuesday 5<sup>th</sup> March 2024, commencing at 7.30 p.m. in the Village Hall, Puncknowle.**

*Sally Bowsher*

Parish Clerk

### **1 PUBLIC TIME**

Up to 15 minutes for electors, residents in the parish or adjoining parishes to comment on any items to be discussed on the agenda.

### **2 APOLOGIES FOR ABSENCE**

### **3 DECLARATIONS OF INTEREST**

### **4 MINUTES OF THE PREVIOUS MEETING**

That the Minutes of the Meeting held on the 5<sup>th</sup> December 2023 be approved.

That the Minutes of the Meeting held on the 6<sup>th</sup> February 2024 be approved.

### **5 MATTERS ARISING FROM THE MINUTES**

Defibrillator Agreements for renewal

Bus Stop at Vurlands Farm

Boulders at Playing Field entrance

### **6 UPDATE FROM DORSET COUNCIL**

### **7 CHAIRPERSON'S REPORT**

### **8 CLERK'S REPORT**

Clerk vacancy and interim arrangements

Bank Mandate

Review of the Standing Orders, Financial Regs, Risk Assessment and other Policies.

Playing Field Contract for grass cutting

Move to new domain name and email addresses for parish council

### **9 NEIGHBOURHOOD PLAN**

## 10 REPRESENTATIVES REPORTS

- i. Neighbourhood Watch and Community Police Report
- ii. Allotments
- iii. Footpaths –
- iv. Playing Field Committee  
To consider any applications for the grass cutting contract tender
- v. Transport
- vi. Village Hall
- vii. Bridport Local Area Partnership (BLAP)
- viii. DAPTC
- ix. Puncknowle, Swyre & West Bexington Web Site
- x. Emergency Planning

## 11 PLANNING Applications on which the Parish Council is being consulted: Please note that in Planning Matters the Council acts as consultee of the Principal Authority, the Principal Authority being the deciding body.

### 11.1 Application Number P/CLE/2023/06399

Land north of Tamarisk Farm West Bexington  
Certificate of lawfulness to continue the siting of a shepherds' hut for occasional short stays by casual farm workers, volunteers or visitors, using toilet & shower facilities at the farm.

### 11.2 Decisions.

### 11.2 Other Planning Issues

Flowerdew Farm Application Planning Ref: P/FUL/2023/01975

## 12 HIGHWAYS ISSUES

## 13 CORRESPONDENCE RECEIVED Please refer to the schedule listing all correspondence received in February. A full list is available from the clerk.

## 14 FINANCE

<b>1</b>	<b>Payments for Approval: -</b>	
	Mr S Rose (Clerk's salary January) Adjustment to last schedule	(£171.30)
	Mr S Rose (Travel: PSPC Meeting February 29 miles; Outlook subscription £5.99)	£19.04
	Mrs Dianne Sinclair (Website management February)	£30.00
	ICO Annual Registration	£35.00
	K Hussey, Health & Safety Consultant	£40.00
	DAPTC Invoice 1481 Clerk's conference Sept 23	£22.50
	To approve payment <b>NB already made 6 Sept</b> *Inv 3276, Chesil Beach G*£240.00	

Section 137 Grants:	
The Samaritans	£40.00
Dorset Air Ambulance	£100.00
Marie Curie Cancer Care	£40.00
Bride Valley News	£40.00
Puncknowle Village Hall	£300.00
Section 142 Grant:	
The Citizens' Advice Bureau	£40.00

**Total Cheques £775.24**

- 2 Bank Reconciliation and spending to date
- 3 To note the receipt of Neighbourhood Plan Grant Funding £1032

## **15 INFORMATION ITEMS**

### **16 PUBLIC TIME**

Up to 15 minutes for electors, residents in the parish or adjoining parishes to raise any items of information or propose issues for future Council meetings.

### **17 DATE OF NEXT MEETING**

To note that the Council's next meeting will take place on Tuesday 2<sup>nd</sup> April 2024 commencing at 7.30 p.m.