

# *Puncknowle & Swyre Parish Council*

*Situated in the Bride Valley, on the Dorset Coast*

**Chairman:**  
**Councillor Mr G. Fry**  
**Vice Chairman: Mr J Marsh**

**Clerk: Mr Steven Rose,**  
Fivepenny Farm, Wootton Fitzpaine, Dorset, DT6 6DF  
07762711785  
Email: puncknowle@dorset-aptc.gov.uk

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31<sup>st</sup> January 2024

Dear Councillor,

## **NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL**

**I am writing to summon you to the next meeting of Puncknowle & Swyre Parish Council will take place on Tuesday 6<sup>th</sup> February 2024, commencing at 7.30 p.m. in the Village Hall, Puncknowle.**

*Steven Rose*

Parish Clerk

### **1 PUBLIC TIME**

Up to 15 minutes for electors, residents in the parish or adjoining parishes to comment on any items to be discussed on the agenda.

### **2 APOLOGIES FOR ABSENCE**

### **3 DECLARATIONS OF INTEREST**

### **4 MINUTES OF THE PREVIOUS MEETING**

That the Minutes of the Meeting held on the 5<sup>th</sup> December be approved.

### **5 MATTERS ARISING FROM THE MINUTES**

### **6 UPDATE FROM DORSET COUNCIL**

### **7 CHAIRPERSON'S REPORT**

### **8 CLERK'S REPORT**

Clerk vacancy and interim arrangements

To note there will be a review of the Standing Orders, Financial Regs, Risk Assessment and other Policies at the March meeting.

### **9 NEIGHBOURHOOD PLAN**

9.1 Grant

9.2 Consultant Appointment

### **10 REPRESENTATIVES REPORTS**

**i. Neighbourhood Watch and Community Police Report**

**ii. Allotments**

**iii. Footpaths –**

**iv. Playing Field Committee**

**To consider any applications for the grass cutting contract tender**

- v. **Transport**
- vi. **Village Hall**
- vii. **Bridport Local Area Partnership (BLAP)**
- viii. **DAPTC**
- ix. **Puncknowle, Swyre & West Bexington Web Site - Summary of Working Group meeting**
- x. **Emergency Planning**

**11 PLANNING Applications on which the Parish Council is being consulted: Please note that in Planning Matters the Council acts as consultee of the Principal Authority, the Principal Authority being the deciding body.**

**11.1 Applications**

**P/FUL/2023/07511**

Conversion of existing barn to form 3 no new dwellings and the removal of 3 no mobile homes with associated works including parking and landscaping  
Vurlands Farm Coast Road Swyre DT2 9DB

**P/FUL/2024/00248.**

The erection of one slurry tank, with associated track and landscaping.  
Hazel Lane Dairy Puncknowle Dorset DT2 9BU

**11.2 Decisions.**

**11.3 Other Planning Issues**

**12 GRANTS**

**12.1 To consider payment of the following:**

Under LGA 1972 S137:

The Samaritans £40  
Dorset Air Ambulance £100  
Marie Curie Cancer Care £40  
Bride Valley News £40

Under LGA 1972 S142 P2:

The Citizens' Advice Bureau £40

**12.2 To consider any other Grant Requests received in response to advert last month.**

**13 HIGHWAYS ISSUES**

**14 CORRESPONDENCE RECEIVED** Please refer to the attached schedule listing all correspondence received in December and January A full list is available from the clerk.

**15 FINANCE**

**1**

**Payments for Approval: -**

Mr S Rose (Clerk's salary January) £342.60

Mr S Rose (Travel: PSPC Meeting January 29 miles;

Outlook subscription £5.99)	£19.04
Mrs Dianne Sinclair (Website management December)	£30.00
Chesil Beach Garden Services (Invoice 3576)	£102.00
Puncknowle Village Hall – N Plan meetings 4/12/24 -24/01/24	£ 54.00
	<b>Total Cheques £547.64</b>

- 2 Bank Reconciliation and spending to date
- 3 Note confirmation of Precept request receipt.

## **16 INFORMATION ITEMS**

### **17 PUBLIC TIME**

Up to 15 minutes for electors, residents in the parish or adjoining parishes to raise any items of information or propose issues for future Council meetings.

### **18 DATE OF NEXT MEETING**

To note that the Council's next meeting will take place on Tuesday 5<sup>th</sup> of March 2024 commencing at 7.30 p.m.