

Puncknowle & Swyre Parish Council

Situated in the Bride Valley, on the Dorset Coast

Chairman:
Councillor Mr G. Fry
Vice Chairman: Mr J Marsh

Clerk: Mrs Sally Bowsher
Swyre Cross, Swyre, Dorchester DT2 9DA
01308 897987
Email: puncknowle@dorset-aptc.gov.uk

26th March 2024

Dear Councillor,

NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL

I am writing to summon you to the next meeting of Puncknowle & Swyre Parish Council will take place on Tuesday 2nd April 2024, commencing at 7.30 p.m. in the Village Hall, Puncknowle.

Sally Bowsher

Parish Clerk

1 PUBLIC TIME

Up to 15 minutes for electors, residents in the parish or adjoining parishes to comment on any items to be discussed on the agenda.

2 APOLOGIES FOR ABSENCE

3 DECLARATIONS OF INTEREST

4 MINUTES OF THE PREVIOUS MEETING

That the Minutes of the Meeting held on the 5th March 2024 be approved.

5 MATTERS ARISING FROM THE MINUTES

Defibrillator Agreements for renewal

CIL Funding

Boulders at entrance to Playing Field

6 UPDATE FROM DORSET COUNCIL

7 CHAIRPERSON'S REPORT

8 CLERK'S REPORT

Clerk vacancy

Final payment to outgoing clerk

Replace lost reference books (Arnold Baker and Clerk's Manual)

Playing Field Contract for grass cutting

New domain name and email addresses for parish council

Dropbox

Complaint

9 SECTION 137 GRANTS

To consider a donation of £40 to the St John Ambulance Service

10 NEIGHBOURHOOD PLAN

Update and Community Engagement 20 April
Terms of Agreement for Planning Consultant's work
Swyre Conservation Appraisal
Review of Neighbourhood Plan Grant Funding

11 REPRESENTATIVES REPORTS

- i. Neighbourhood Watch and Community Police Report
- ii. Allotments
- iii. Footpaths –
- iv. Playing Field Committee
To consider any applications for the grass cutting contract tender
- v. Transport
- vi. Village Hall
- vii. Bridport Local Area Partnership (BLAP)
- viii. DAPTC
- ix. Puncknowle, Swyre & West Bexington Web Site
- x. Emergency Planning

12 PLANNING Applications on which the Parish Council is being consulted: Please note that in Planning Matters the Council acts as consultee of the Principal Authority, the Principal Authority being the deciding body.

12.1 Applications – none.

11.2 Decisions.

12.2 Other Planning Issues

13 HIGHWAYS ISSUES

14 CORRESPONDENCE RECEIVED Please refer to the schedule listing all correspondence received in March. A full list is available from the clerk.

15 FINANCE

1	Payments for Approval: -	
	Mrs Dianne Sinclair (Website management February)	£30.00
	St John Ambulance Service Section 137 Grant	£40.00
	360actif.com Renewal of domain registrations to Feb/Mar 2026	£141.93
		Total Cheques £211.93
2	Retrospective Payments for Approval – paid in March against Groundworks Grant	
	Dev in Transit Consultant Fees – neighbourhood plan to 31.3.24	£700.00
	Footprints Maps for neighbourhood Plan Invoice No 11163	£ 50.45
	Footprints, 350 flyers for neighbourhood plan -reimburse S Bowsher	£ 65.00
		Total Cheques £815.45
3	Bank Reconciliation and spending to date	

16 INFORMATION ITEMS

Local Council Elections will take place on 2 May 2024. To note, electors will need to bring personal ID in order to vote.

17 PUBLIC TIME

Up to 15 minutes adjoining parishes to raise any for electors, residents in the parish or items of information or propose issues for future Council meetings.

18 DATE OF NEXT MEETING

To note that the Council's next meeting will be its Annual Meeting which will take place on Tuesday 14th May 2024 commencing at 7.30 p.m. This will be followed by an Ordinary Parish Council Meeting.

The Annual Parish Assembly will take place on Tuesday 28 May in the Village Hall at 7pm.