

Puncknowle & Swyre Parish Council

Situated in the Bride Valley, on the Dorset Coast

Chairman:
Councillor Mr G. Fry
Vice Chairman: Mr J Marsh

Clerk: Mrs S Bowsher
Swyre Cross, Swyre Dorchester DT2 9DA
Tel 01308 897987
Email: clerk@puncknowle-swyre-pc.gov.uk

25th February 2025

Dear Councillor,

NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL

I am writing to summon you to the next meeting of Puncknowle & Swyre Parish Council will take place on Tuesday 4th March 2025, commencing at 7.30 p.m. in the Village Hall, Puncknowle.

Yours faithfully,

S Bowsher

Parish Clerk

1. PUBLIC TIME

Up to 15 minutes for electors, residents in the parish or adjoining parishes to comment on any items to be discussed on the agenda.

2. ELECTION of Chairman of the Council and ACCEPTANCE of OFFICE

3. APOLOGIES FOR ABSENCE

4. ELECTION of Vice-Chairman of the Council and ACCEPTANCE of OFFICE

5. DECLARATIONS OF INTEREST

6. MINUTES OF THE PREVIOUS MEETING

That the Minutes of the Meeting held on 4th February be agreed and signed as a correct record.

7. MATTERS ARISING FROM THE MINUTES

Town and Parish Council Climate and Nature Survey
MHCLG consultation on standards and conduct.

8. UPDATE FROM DORSET COUNCIL

9. CHAIRPERSON'S REPORT

10. CLERK'S REPORT

- 8.1 Clerk Vacancy.
- 8.2 Staff Sickness and Absence Policy
- 8.3 Casual Vacancy on Parish Council
- 8.4 Councillor Training
- 8.5 IT - MS Software and Projector Screen issues
- 8.6 Review General Risk Assessment
- 8.7 Review Volunteers' Risk Assessment
- 8.8 Review Benches and Street Furniture
- 8.9 Review of Standing Orders
- 8.10 Review of other Policies and Procedures
- 8.11 Date and planning for Parish Assembly

9. TRAFFIC SPEED ON THE COAST ROAD

10. FLOODING in Rectory Lane

11. NEIGHBOUROOD PLAN

Briefing to Parish Council
HNS Feedback to Community
Revised request for budget provision 2025-2026

12. REPRESENTATIVES REPORTS

- i. Neighbourhood Watch and Community Police Report
- ii. Allotments
- iii. Footpaths
- iv. Playing Field Committee
- v. Transport
- vi. Village Hall
- vii. Bridport Local Area Partnership (BLAP)
- viii. DAPTC
- ix. Puncknowle, Swyre & West Bexington Web Site
- x. Emergency Planning and Defibrillators –

13. PLANNING Applications on which the Parish Council is being consulted: Please note that in Planning Matters the Council acts as consultee of the Principal Authority, the Principal Authority being the deciding body.

1 APPLICATIONS

1.1 Application No P/NOTP/2025/00912

Street Record Swyre Road West Bexington.
Remove payphone (Call box I.D. 01308897782).

2 DECISIONS

3 Other Planning Issues:

14. GRANTS

Outstanding Grant Request from Village Hall.

15. HIGHWAYS ISSUES

16. CORRESPONDENCE RECEIVED Please refer to the attached schedule listing all correspondence received during the month. A full list is available from the clerk.

17. FINANCE

1 Payments for Approval: -

Mrs Dianne Sinclair (Website management)	£30.00
Cloudy IT Invoice D-06555	£876.76
ICO Annual Registration Fee	£47.00
DAPTC Invoice 2366 Training course 5 and 12 Feb 25	£70.00

Total Payments	£1023.76
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- 2 Bank Reconciliation and spending to date.
18. **INFORMATION ITEMS**
The next meeting of the Neighbourhood Plan Steering Group will take place on 27th February in the village hall at 7pm.
19. **PUBLIC TIME**
Up to 15 minutes for electors, residents in the parish or adjoining parishes to raise any items of information or propose issues for future Council meetings.
20. **DATE OF NEXT MEETING**
To note that the Council's next meeting will take place on Tuesday 1st April 2025 commencing at 7.30 p.m.