

Puncknowle & Swyre Parish Council

Situated in the Bride Valley, on the Dorset Coast

Chairman:
Councillor Mr J Marsh
Vice Chairman: Mr P Bullen

Acting Clerk: Mrs S Bowsher
Swyre Cross, Swyre Dorchester DT2 9DA
Tel 01308 897987
Email: clerk@puncknowle-swyre-pc.gov.uk

25th March 2025

Dear Councillor,

NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL

I am writing to summon you to the next meeting of Puncknowle & Swyre Parish Council will take place on Tuesday 1st April 2025, commencing at 7.30 p.m. in the Village Hall, Puncknowle.

Yours faithfully,

S Bowsher

Acting Parish Clerk

1. PUBLIC TIME

Up to 15 minutes for electors, residents in the parish or adjoining parishes to comment on any items to be discussed on the agenda.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE PREVIOUS MEETING

That the Minutes of the Meeting held on 4th March be agreed and signed as a correct record.

5. MATTERS ARISING FROM THE MINUTES

Flooding in Rectory Lane

6. UPDATE FROM DORSET COUNCIL

7. CHAIRPERSON'S REPORT

Welcome to our new clerk

8. CLERK'S REPORT

- 8.1 Casual Vacancy on Parish Council
- 8.2 Response to Dorset Council regarding extension to Public Space Protection Order
- 8.3 Review Draft Volunteers' Policy and Procedure submitted for approval and adoption.
- 8.4 Review state of Benches and Street Furniture
- 8.5 Review of Equality and Diversity Policy
- 8.6 Planning for Parish Assembly
- 8.7 Councillor Training
- 8.8 Replacement for Projector

9. TRAFFIC SPEED IN THE VILLAGES AND ON THE COAST ROAD

10. NEIGHBOUROOD PLAN

Briefing to Parish Council by Chair of the Steering Group

11. REPRESENTATIVES REPORTS

- i. Neighbourhood Watch and Community Police Report
- ii. Allotments
- iii. Footpaths
- iv. Playing Field Committee
Upcoming volunteer event
Safety Concerns from traffic.
- v. Transport
- vi. Village Hall
- vii. Bridport Local Area Partnership (BLAP)
- viii. DAPTC
- ix. Puncknowle, Swyre & West Bexington Web Site
- x. Emergency Planning and Defibrillators –

12. PLANNING Applications on which the Parish Council is being consulted: Please note that in Planning Matters the Council acts as consultee of the Principal Authority, the Principal Authority being the deciding body.

1 APPLICATIONS None

2 DECISIONS

3 Other Planning Issues:

13. GRANTS

Outstanding Grant Request from Village Hall.

14. HIGHWAYS ISSUES

15. CORRESPONDENCE RECEIVED Please refer to the attached schedule listing all correspondence received during the month. A full list is available from the clerk.

16. FINANCE

1 Payments for Approval: -

Mrs Dianne Sinclair (Website management)	£30.00
DAPTC Invoice 2406 Future Planning Event – 3 delegates 4 March 25	£210.00
Village Hall Rentals Invoice 2025.55 N Plan Jan – 31 March 25	£102.00
Daptc Invoice 2456 Training for Clerk	£14.00
Dev in Transition Invoice 7 Neigh Plan Jan-Mar	£1565.14
S Bowsher, expenses computer software	£74.99
Mrs D Sinclair, setting up Neighbourhood Plan website	£400.00
Total Payments	£2,396.13

2 Bank Reconciliation and spending to date.

17. INFORMATION ITEMS

The next meeting of the Neighbourhood Plan Steering Group will take place on 24th April in the village hall at 7pm.

To note that the Parish Assembly will take place on THURSDAY 29th May in the Village Hall.

18. PUBLIC TIME

Up to 15 minutes for electors, residents in the parish or adjoining parishes to raise any items of information or propose issues for future Council meetings.

19. DATE OF NEXT MEETING

To note that the Council's next meeting will take place on Tuesday 6th May 2025 commencing at 7.30 p.m.