

Puncknowle & Swyre Parish Council

Situated in the Bride Valley, on the Dorset Coast

Chairman: Cllr Mr J Marsh

Clerk: Mr Jonathan Moore,

Vice Chairman: Cllr Mr P Bullen

27 May 2025

Dear Councillor,

NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL

I am writing to inform you that the next meeting of Puncknowle & Swyre Parish Council will take place on Tuesday 3rd June 2025, commencing at 7.30 p.m. in the Village Hall at Puncknowle. This will be followed by the monthly meeting.

The agenda for the meeting is set out below.

Yours faithfully,

Jonathan Moore

Parish Clerk

1 PUBLIC TIME

1.1 Up to 15 minutes for electors, residents in the parish or adjoining parishes to comment on any items to be discussed on the agenda.

2 APOLOGIES FOR ABSENCE

3 DECLARATIONS OF INTEREST

4 MINUTES OF THE PREVIOUS MEETING

4.1 That the Minutes of the Meeting held on 6th May 2025 be agreed and signed as a correct record.

5 MATTERS ARISING FROM THE MINUTES

6 UPDATE FROM DORSET COUNCIL

7 CHAIRPERSON'S REPORT

7.1 Parish Council Vacancy- review of applications and voting for Co-option to the Council for vacancy.

7.2 Complaint received

8 CLERK'S REPORT

- 8.1 To consider the purchase of voting boxes to facilitate community feedback.
- 8.2 To consider improving community engagement using social media
- 8.3 Village Hall's grant application
- 8.4 To propose creating a Direct Debit for PAYE payments

9 NEIGHBOURHOOD PLAN

- 9.1 Briefing to Parish Council by the Chairman of the Steering Committee

10 TRAFFIC SPEED IN THE VILLAGES

- 10.1 20mph proposals
- 10.2 Funding for SID

11 REPRESENTATIVES REPORTS

- 11.1 Neighbourhood Watch and Community Police Report
- 11.2 Allotments
- 11.3 Footpaths
- 11.4 Playing Field Committee
- 11.5 Transport
- 11.6 Village Hall
- 11.7 Bridport Local Area Partnership (BLAP)
- 11.8 DAPTC
- 11.9 Puncknowle, Swyre & West Bexington Web Site
- 11.10 Emergency Planning –

12 PLANNING

Applications on which the Parish Council is being consulted: Please note that in Planning Matters the Council acts as consultee of the Principal Authority, the Principal Authority being the deciding body.

12.1 Applications

12.2 Decisions

- Erection of gate and gate posts east of chalet 14 Beach Road West Bexington. granted

12.3 Other Planning Issues:

- Appeal June 10th - P/FUL/2023/01975
 - Land and Buildings west of Hazel Lane (Flowerdew Farm) Puncknowle DT2 9BU
 - Siting of a temporary rural workers dwelling (retrospective), conversion of the stables to toilets/showers/office/meeting room, erection of a proposed agricultural building and the use of site for alpaca experiences.
- Discussion about Swyre Retreat Holiday Park Licence

13 HIGHWAYS ISSUES

14 CORRESPONDENCE RECEIVED A full list is available from the clerk on request.

15 FINANCE

15.1 ANNUAL GOVERNANCE REVIEW

15.1.1 Annual Declaration re Conflict of Interest with External Auditor, BDO LLP

15.1.2 The Annual Internal Audit Report is received and noted by **RESOLUTION**

15.1.3 Review of the Annual Governance Statement 2024/25 and approval by **RESOLUTION**

15.1.4 Review of the Accounting Statements and approval by **RESOLUTION**

15.1.5 To consider if the PSPC meets the criteria for exemption from the External Auditor's limited Assurance Review from 2024//25 and **RESOLVE** that it wishes to be exempted.

15.2 Payments for Approval: -

Clerks Gross Salary April	£	452.40
Mrs Dianne Sinclair (Website management)	£	30.00
DAPTC Annual subscription	£	255.50
BLAP	£	72.91
Cloudy IT	£	22.82
Cloudy IT	£	15.72
Defib Battery	£	342.00
Total	£	1,191.35

15.3 Receipts this month.

15.4 Bank Reconciliation

16 INFORMATION ITEMS

17 PUBLIC TIME

Up to 15 minutes for electors, residents in the parish or adjoining parishes to raise any items of information or propose issues for future Council meetings.

18 DATE OF NEXT MEETING

To note that the Council's next meeting will take place on Tuesday 1st July 2025 commencing at 7.30 p.m.