

Puncknowle & Swyre Parish Council

Situated in the Bride Valley, on the Dorset Coast

Chair: Cllr Mr J Marsh

Clerk: Mr Jonathan Moore,

Vice Chair: Cllr Mr P Bullen

27 September 2025

Dear Councillor,

NEXT MEETING OF PUNCKNOWLE & SWYRE PARISH COUNCIL

I am writing to inform you that the next monthly meeting of Puncknowle & Swyre Parish Council will take place on Tuesday 7th October 2025, commencing at 7.30 p.m. in the Village Hall at Puncknowle.

The agenda for the meeting is set out below.

Yours faithfully,

Jonathan Moore

Parish Clerk

1 PUBLIC TIME

- Up to 15 minutes for electors, residents in the parish or adjoining parishes to comment on any items to be discussed on the agenda.

2 APOLOGIES FOR ABSENCE

3 DECLARATIONS OF INTEREST

4 MINUTES OF THE PREVIOUS MEETING

- That the Minutes of the Meeting held on 2nd September 2025 be agreed and signed as a correct record.

5 MATTERS ARISING FROM THE MINUTES

6 UPDATE FROM DORSET COUNCIL

7 CHAIRPERSON'S REPORT

8 NEIGHBOUROOD PLAN

- To discuss the Project Plan and Proposed Governance and Reporting
- To RESOLVE to adopt the Project Plan

9 BUDGET 2026/2027

- Councillors' opportunity to submit budget requests and project proposals.
- Council to decide whether to:
 - a) continue discussion and approval within scheduled council meetings, or
 - b) hold a dedicated Finance & Budget meeting in December to finalise recommendations, with formal approval in January.

10 TRAFFIC SPEED IN THE VILLAGES

- 20mph update
- Funding for SID

11 REPRESENTATIVES REPORTS

- **Neighbourhood Watch and Community Police Report** – Cllr. F. Marsh
- **Allotments** – Cllr. J. Marsh
- **Footpaths** –Volunteers report to Council
- **Playing Field Committee** – Cllr. G. Fry
- **Transport** – Cllr. P. Bullen
- **Village Hall** – Cllr. M. Buckland
- **Bridport Local Area Partnership (BLAP)** – Cllr. G. Fry
- **DAPTC (Western Area Group)** – Cllr. S. Bowsher
- **Puncknowle, Swyre & West Bexington Website**
- **Emergency Planning** – Cllr. P. Bullen

12 PARISH COUNCIL WEBSITE AND IT SYSTEMS

- To receive and consider the Clerk's proposal regarding website and email hosting options, including compliance with AGAR Assertion 10 and associated financial implications.
- To discuss the options presented and resolve which option to adopt, and to approve the necessary expenditure.

13 PLANNING

Applications on which the Parish Council is being consulted: Please note that in Planning Matters the Council acts as consultee of the Principal Authority, the Principal Authority being the deciding body.

- Applications – *None Received*
- Decisions
- Other Planning Issues:

14 HIGHWAYS ISSUES

15 CORRESPONDENCE RECEIVED

- A full list is available from the clerk on request.

16 CLERK'S REPORT INCLUDING FINANCE

- Payments for approval this month – list available on request
- Receipts this month.
- Bank Reconciliation

17 INFORMATION ITEMS

18 PUBLIC TIME

Up to 15 minutes for electors, residents in the parish or adjoining parishes to raise any items of information or propose issues for future Council meetings.

19 DATE OF NEXT MEETING

To note that the Council's next meeting will take place on Tuesday 4th November 2025 commencing at 7.30 p.m.